

APPROPRIATION TRANSFERS FOR FISCAL YEAR 2007

Submitted for: Action.

Summary: This item recommends approval of the following appropriation transfers.

Illinois Board of Higher Education

General Revenue Fund

From:	Contractual Services	\$2,000
	Telecommunications	2,000
	Telecommunications	4,000
To:	Travel	2,000
	Travel	2,000
	Equipment	4,000

Action Requested: That the Illinois Board of Higher Education approve the transfers listed in this item.

STATE OF ILLINOIS
BOARD OF HIGHER EDUCATION

APPROPRIATION TRANSFERS FOR FISCAL YEAR 2007

The State Finance Act (30 ILCS 105/13.2) allows transfers among operating line item appropriations made from the same fund when the balance remaining in a line is insufficient to meet necessary expenditures from that line and the balance of another line is greater than needed. Total transfers for an agency in a fiscal year cannot exceed two percent of the total operations appropriation from the fund. Transfers from appropriations for personal services, state contributions to the State Employees Retirement System, employee retirement contributions paid by the employer, or state contributions for group insurance are prohibited. Transfers made among line items appropriated to the Illinois Board of Higher Education, public universities, and the Illinois Mathematics and Science Academy require the approval of the Board of Higher Education and the Governor through the Governor's Office of Management and Budget.

Illinois Board of Higher Education

The Illinois Board of Higher Education (IBHE) staff requests approval for the following General Revenue Fund transfers: \$2,000 from the line item appropriation for Contractual Services to the line item appropriation for Travel, \$2,000 from the line item appropriation for Telecommunications to the line item appropriation for Travel, and \$4,000 from the line item appropriation for Telecommunications to the line item appropriation for Equipment. The total appropriation transfers request is \$8,000.

The transfers to Travel are necessary due to an increase in travel expenses occasioned by required attendance by staff and board members at various in-state meetings. IBHE is curtailing expenses for contractual services to cover the projected increase in travel expenses. In addition, IBHE has reduced its telecommunications expenses with the elimination of its in-house video conferencing capability. The transfer to Equipment is necessary to purchase two high-speed scanners that are essential to IBHE's plan to purchase a document imaging system to manage the storage of paper and electronic documents more efficiently. The system will positively impact IBHE's record retention policy and the disaster recovery plan.

The staff recommends adoption of the following resolution:

The Illinois Board of Higher Education hereby approves the following appropriation transfers for the Illinois Board of Higher Education:

Transfer Request 07-1

General Revenue Fund

From:	Contractual Services	\$ 2,000
	Telecommunications	2,000
	Telecommunications	4,000
To:	Travel	2,000
	Travel	2,000
	Equipment	4,000