

**APPROVED
SEPTEMBER 18, 2018**

Item #V-1
September 18, 2018

**NEW OPERATING AND/OR DEGREE-GRANTING AUTHORITY
FOR INDEPENDENT INSTITUTIONS**

Submitted for: Action.

Summary: New independent institutions, institutions planning to operate at a new location, including a location outside the higher education region of original operating authority, and out-of-state institutions planning to operate in Illinois for the first time are required to obtain authorization to operate. These institutions also are required to obtain authorization for each new degree program.

Action Requested: That the Illinois Board of Higher Education approve the recommendations to grant degree-granting authority and/or operating authority to the following institutions:

Not-For-Profit

Central Baptist Theological Seminary

- Operating Authority in the North Suburban Region

Lewis University

- Master of Science in Project Management in the West Suburban Region

Robert Morris University

- Associate of Applied Science in Multi-Skilled Healthcare Technician the Chicago and North Suburban Regions

Proprietary

Chamberlain University

- Master of Science in Nursing in the West Suburban Region
- Master of Social Work in the West Suburban Region

Midwestern Career College

- Associate of Applied Science in Accounting in the Chicago Region
- Associate of Applied Science in Marketing in the Chicago Region

STATE OF ILLINOIS
BOARD OF HIGHER EDUCATION

**NEW OPERATING AND/OR DEGREE-GRANTING AUTHORITY
FOR INDEPENDENT INSTITUTIONS**

The Illinois Board of Higher Education (IBHE) has responsibility for administration of The Private College Act (110 ILCS 1005) and The Academic Degree Act (110 ILCS 1010). Under these statutes, new independent institutions, institutions planning to operate at a new location, including a location outside the higher education region of original operating authority, and out-of-state institutions planning to operate in Illinois for the first time are required to obtain authorization to operate. These institutions also are required to obtain authorization for each new degree program.

Applications for new operating and degree-granting authority submitted by independent Illinois institutions and out-of-state institutions are reviewed by the staff. Recommendations are developed by applying criteria for operating and/or degree-granting authority, which are defined in the rules adopted for administration of the statutes and Board policies on assessment of student learning and specialized accreditation requirements for student licensure. These criteria encompass educational objectives, institution and degree titles, curricula, facilities, faculty and administrator qualifications, student policies, publications, records, compliance with pertinent laws, and fiscal stability. Staff recommendations are based on analyses of application materials, responses to questions, and site visits. Out-of-region sites are defined as sites located within an IBHE approval region other than the region within which an institution's original operating authority was granted. There are ten IBHE approval regions; each is coterminous with one or more community college districts. Approval to operate within a new approval region entitles an institution to operate throughout the region, and not solely at the site at which the institution initially applied.

Not-for-Profit Executive Summary

Central Baptist Theological Seminary

- Operating Authority in the North Suburban Region

Central Baptist Theological Seminary (CBTS or the Seminary) requests operating authority in the North Suburban Region. The seminary already offers classes for a diploma program in this region through a religious exemption from IBHE's Private Business and Vocational Schools Division. The seminary will subsequently submit a request for degree granting authority to offer a Master of Divinity at the same location once operating authority is obtained. Currently, many students from the northern suburbs of Chicago commute to CBTS's Milwaukee campus, and the Seminary would like to offer them the opportunity to attend classes closer to home. The main campus of CBTS is in Shawnee, Kansas. Since 2005 the Seminary has been establishing teaching centers in strategic locations throughout the United States. There are policies in place to ensure faculty members possess the training, credentials, and qualifications to provide instruction in the proposed program. The Seminary has sufficient library, technology, staff, and financial resources in place to support the proposed program.

Approval request summary, including staff conclusion, follows in Attachment A.

Lewis University

- Master of Science in Project Management in the West Suburban Region

Lewis University requests authority to offer a Master of Science in Project Management in the West Suburban Region. The Master of Science (MS) in Project Management prepares students with the knowledge, management, communication, and leadership skills necessary for them to successfully manage and deliver projects on-time and within budget. The proposed MS in Project Management requires students to complete 36 semester graduate credit hours, which includes eleven courses and three professional seminars. All Lewis University graduate Project Management courses and seminars are approved as Professional Development Units for the Project Management Professional (PMP) certification which qualifies students to take the PMP Exam, a credential awarded by the Project Management Institute, the world's leading association for the project management profession. This certification is well-known and respected by employers. There are policies in place to ensure faculty members possess the training, credentials, and qualifications to provide instruction in the proposed program. The University has sufficient library, technology, staff, and financial resources in place to support the proposed program.

Approval request summary, including staff conclusion, follows in Attachment B.

Robert Morris University

- Associate of Applied Science in Multi-Skilled Healthcare Technician in the Chicago and North Suburban Regions

Robert Morris University requests authorization to offer the Associate of Applied Science in Multi-Skilled Healthcare Technician in the Chicago and North Suburban Regions. This degree is designed for individuals who wish to enter the healthcare field through a variety of career paths. It provides an introduction to many healthcare environments and training in more than one healthcare skill. The 94-quarter-hour curriculum includes science core, general education, allied health science, and nursing classes. There are policies in place to ensure faculty members possess the training, credentials, and qualifications to provide instruction in the proposed program. The University has sufficient library, technology, staff, and financial resources in place to support the proposed program.

Approval request summary, including staff conclusion, follows in Attachment C.

Proprietary Executive Summary

Chamberlain University

- Master of Science in Nursing in the West Suburban Region

Chamberlain University requests authority to offer a Master of Science in Nursing (MSN) with two options in the West Suburban Region. The proposed Accelerated MSN program is a 30 credit hour degree, and the proposed Accelerated MSN with Clinical Nursing Leadership (CNL) option is a 37 credit hour degree which requires completion of enough clinical hours for graduates to qualify for the CNL certification exam. The accelerated MSN options are designed to prepare nurses for a variety of advanced roles in nursing practice, including those that require skill in delivering direct and indirect care; leading healthcare initiatives; and educating patients, staff, and the community. There are policies in place to ensure faculty members possess the training,

credentials, and qualifications to provide instruction in the proposed program. The University has sufficient library, technology, staff, and financial resources in place to support the proposed program.

- Master of Social Work in the West Suburban Region

Chamberlain University requests authority to offer a Master of Social Work (MSW) with two tracks in the West Suburban Region. The proposed MSW traditional two-year track program is a 60 credit hour degree and the proposed MSW Advanced Standing track program is a 36 credit hour degree. Students in either track may choose to complete the degree with a focus on generalist practice or one of six specializations. Specialized practice builds on generalist practice as described in the Council on Social Work Education's policy and accreditation standards. The MSW degree program at Chamberlain focuses on developing exceptional social work professionals who maintain a passion for advancing human rights and social, economic, and environmental justice in their communities and throughout the world. There are policies in place to ensure faculty members possess the training, credentials, and qualifications to provide instruction in the proposed program. The University has sufficient library, technology, staff, and financial resources in place to support the proposed program.

Approval request summary, including staff conclusion, follows in Attachment D.

Midwest Career College

- Associate of Applied Science in Accounting

Midwestern Career College requests authorization to offer an Associate of Applied Science (AAS) in Accounting in the Chicago Region. The AAS in Accounting is designed to prepare students to meet the needs of business and industry for qualified entry-level accountants. Students will receive instructions in the principles, methods, procedures, techniques, concepts, and operations of accounting and computerized accounting systems. Students will be introduced to general business concepts and skills and take courses in auditing, payroll accounting, cost accounting, depreciation, partnership, tax preparation, corporate accounting, creating reports, and database management applications to prepare them to enhance their knowledge of accounting in business settings. The curriculum focuses on bookkeeping and accounting with emphasis on financial and account management. Students are required to complete a 60 semester credit hour curriculum, including 42 semester credit hours of major courses and 18 credit hours of general education. There are policies in place to ensure faculty members possess the training, credentials, and qualifications to provide instruction in the proposed program. The College has sufficient library, technology, staff, and financial resources in place to support the proposed program.

- Associate of Applied Science in Marketing

Midwestern Career College requests authorization to offer an Associate of Applied Science (AAS) in Marketing in the Chicago Region. The AAS in Marketing is designed to prepare students for entry-level positions in marketing for a wide range of organizations and across many business environments. Students will receive basic instruction in the marketing of goods, services, and ideas; advertising marketing and entrepreneurial marketing; and as well as gain broad knowledge of a range of business disciplines. Graduates of the program will be prepared for entry-level positions in professional selling, research, advertising, customer service, public relations, retail merchandising, new product development, and brand management. The program will offer an optional externship course for students who would like to have the opportunity to apply and integrate knowledge acquired through coursework. Students are required to complete a 60 semester

credit hour curriculum, including 42 semester credit hours of major courses and 18 credit hours of general education. There are policies in place to ensure faculty members possess the training, credentials, and qualifications to provide instruction in the proposed program. The College has sufficient library, technology, staff, and financial resources in place to support the proposed program.

Approval request summary, including staff conclusion, follows in Attachment E.

The staff recommends adoption of the following resolutions:

The Illinois Board of Higher Education hereby grants to Central Baptist Theological Seminary Authorization to Operate in the North Suburban Region, subject to the institution's implementation and maintenance of the conditions that were presented in its application and that form the basis upon which this authorization is granted.

The Illinois Board of Higher Education hereby grants to Lewis University Authorization to Grant the Master of Science in Project Management in the West Suburban Region, subject to the institution's implementation and maintenance of the conditions that were presented in its application and that form the basis upon which this authorization is granted.

The Illinois Board of Higher Education hereby grants to Robert Morris University authorization to grant an Associate of Applied Science in Multi-Skilled Healthcare Technician in the Chicago and North Suburban Regions, subject to the institution's implementation and maintenance of the conditions that were presented in its application and that form the basis upon which this authorization is granted.

The Illinois Board of Higher Education hereby grants to Chamberlain University authorization to grant a Master of Science in Nursing and Master of Social Work in the West Suburban Region, subject to the institution's implementation and maintenance of the conditions that were presented in its application and that form the basis upon which this authorization is granted.

The Illinois Board of Higher Education hereby grants to Midwestern Career College Authorization to Grant the Associate of Applied Science in Accounting and the Associate of Applied Science in Marketing in the Chicago Region, subject to the institution's implementation and maintenance of the conditions that were presented in its applications and that form the basis upon which this authorization is granted.

Central Baptist Theological Seminary
1266 North Northwest Highway
Park Ridge, IL 60068
President: Dr. Molly T. Marshall

Seeking Operating Authority: North Suburban Region

Institutional Accreditation: Central Baptist Theological Seminary is accredited by the Higher Learning Commission (since 1979) and the Association of Theological Schools in the United States and Canada (since 1962).

Background and History

Central Baptist Theological Seminary (CBTS or the Seminary) requests operating authority in the North Suburban Region. CBTS was chartered in the State of Kansas in August, 1901 and began offering classes the same fall. The Seminary obtained its first property in December 1901 in Kansas City, Kansas and remained there for the first 105 years of its existence. In 2005, CBTS began establishing teaching centers in strategic locations in the United States to provide theological training to students unable to move to the Kansas City area, and in 2006, the Seminary relocated its main campus to the current location in Shawnee, Kansas. CBTS has other teaching centers throughout the nation, including three in the Midwest: Ann Arbor, Michigan; Milwaukee, Wisconsin; and St. Louis, Missouri. CBTS offers Doctor of Ministry, Master of Divinity, Master of Arts in Theological Studies, and a Diploma in Theological Studies. The Seminary already offers classes for its diploma program at the Park Ridge, Illinois, location through a religious exemption from IBHE's Private Business and Vocational Schools division, and intends to request authority to offer the Master in Divinity degree program from IBHE once operating authority is secured. Staff, faculty, and financial resources are in place to support the proposed operating authority.

Institutional Data

1030.30(a)(3)(F): Success in student progression and graduation across all existing approved programs, and success rates in programs preparing students for certification and licensure, shall be consistent with expectations in higher education and the appropriate related field of study. At a minimum, the Board shall consider the following factors, based on results for similar institutions: (i) Graduation rates, certificate and degree completion rates, retention rates, and pass rates for licensure and certification aligned with thresholds set by State or national regulatory bodies; and (ii) Success rate, which shall be, at a minimum, higher than that of the lowest quartile of these measures for similar Illinois institutions defined as open versus competitive enrollment institutions and primarily associate versus primarily baccalaureate granting institutions. Exceptions may be made to the lowest quartile if an institution is above the national average for these measures using the same comparison categories of institutions.

This section includes information about institutional and student success measures for each institution seeking program approval. The institution's rates will be compared to Illinois institutions from within a select comparison group and against the national standards or averages. For a proposed undergraduate program, this section will include undergraduate graduation rates, first- to-second year retention rates, student loan default rates, and any applicable licensure passage rates. For a proposed graduate program, this section will primarily focus on student loan default data since this measure also includes graduate students in the calculation.

Undergraduate success measures and default rates are not provided because the Seminary does not offer an undergraduate degree program or participate in the Federal Direct Loan program.

Mission and Objectives

1030.60(a)(2): The objectives of the certificate or degree program must be consistent with what the degree program title implies.

1030.60(a)(3): The requested certificate or degree program shall be congruent with the purpose, goals, objectives and mission of the institution.

The proposed request for operating authority is in alignment with the overall mission of the Seminary. The proposed operating authority is required to achieve the mission, goals, and objectives of Central Baptist Theological Seminary.

Curriculum/Assessment

1030.60(a)(4): The caliber and content of the curriculum shall assure that the stated certificate or degree objectives for which the program is offered will be achieved.

Admission

Prospective students seeking the Master of Divinity (M.Div.) degree at CBTS need to have earned a baccalaureate degree or its equivalent from an institution that is accredited by an agency recognized by the U.S. Department of Education. Normally, a GPA of 2.3 or higher on a 4.0 scale is required. Applicants must submit the following materials in order to be considered for admission: a completed and signed application; a \$50 application fee; three character references; admission essay; church/denominational/organizational endorsement form; and official transcript of a baccalaureate degree from an institution of higher education accredited by an agency recognized by the U.S. Department of Education, approved by a Canadian provincial quality assurance agency, or the demonstrated educational equivalent of an accredited or approved North American baccalaureate degree.

Curriculum

After Central Baptist Theological Seminary obtains operating authority from IBHE, CBTS will submit an application for degree granting authority to offer the Master of Divinity degree.

Assessment of Student Learning

The Seminary has a standard process for assessing student learning within programs. Program faculty develop student learning outcomes and utilize a variety of formative and summative assessment tools to analyze student progress. The Seminary's M.Div. program does not require the completion of a thesis, dissertation, or qualifying or comprehensive exam.

Program Assessment

The Seminary has a standard process for assessing its programs and has established institutional policies and structures for continuous evaluation and improvement. The faculty senate at CBTS has oversight over all curricula and programs. Curricular and program changes require

approval of the faculty senate which meets monthly to review requested changes. All course syllabi are reviewed as well during faculty senate meetings for quality assurance and program compliance. In addition, a full-time site director will provide monthly reports to the main campus regarding activities at the proposed Illinois location.

Facilities (space, equipment, instructional materials)

1030.60(a)(5): The institution shall have adequate and suitable space, equipment and instructional materials to support institutional programs.

The Seminary has secured a lease with the First Baptist Church of Park Ridge, located at 1266 North Northwest Highway, Park Ridge, IL 60068. The church has two large gathering spaces, an open activity space, and 12 classrooms furnished with chairs, tables, presentation boards, and AV equipment. The Seminary has no plans to add or alter the physical structure of the church. CBTS licenses Microsoft Office's 365 platform and all M.Div. students will have web-based access to Microsoft Office products. Other educational platforms relevant to student needs, including Zoom, are web-based and available through any computer with an internet connection and web browser. Students and faculty will provide their own computers, and the Seminary uses third-party vendors to maintain the security and support for all web-based systems. The Seminary retains the services of Integrity IT Solutions to manage any computer hardware needs of faculty and students, and integrates Freshdesk into its support processes to monitor the type, amount, and frequency of technology-related questions.

The Seminary will not maintain physical library holdings at the teaching center but students will have ample access to online and on-ground library resources. The Seminary provides access to students through its library website and webmail/Office 365 account to 12 databases including EBSCOhost and ProQuest. Furthermore, through CBTS's membership in the American Theological Library Association, Illinois students will have borrowing privileges at nine academic libraries in the Chicago metro area.

Faculty and Staff

1030.60(a)(6): The education, experience and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.

The Seminary has established policies to ensure that faculty members possess the training, credentials, and other required qualifications to provide quality instructions to students. The Seminary also has established policies to evaluate faculty and provide feedback on student learning outcomes.

Fiscal and Personnel Resources

1030.60(a)(8): Fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new certificate or degree program.

The Seminary has submitted five-year fiscal plans that show operational revenue will exceed expenditure from the first year of operation.

Accreditation/Licensure

No specialized accreditation is required for operating authority applications.

Program Information

1030.60(a)(7): The information the institution provides for students and the public shall accurately describe the programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. This information, including any enrollment agreements or similar agreements, shall be available to prospective students prior to enrollment.

The Seminary submitted detailed and adequate information on its academic policies; tuition, fees, and refund policies; admissions procedures; and other relevant information necessary for prospective students to make informed decisions on enrollments.

Staff Conclusion

The staff concludes that Central Baptist Theological Seminary meets the criteria in Sections 1030.30 and 1030.60 of the rules to implement The Private College Act (110 ILCS 1005) and The Academic Degree Act (110 ILCS 1010) and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

Lewis University
One University Parkway
Romeoville, IL 60046
President: Dr. David Livingston

Proposed Program Title in the Region of Authorization: Master of Science in Project Management in the West Suburban Region

Projected Enrollments: Lewis University projects enrollment of 20 students in the first year, increasing to 35 by the fifth year.

Institutional Accreditation: Lewis University is regionally accredited by the Higher Learning Commission.

Background and History

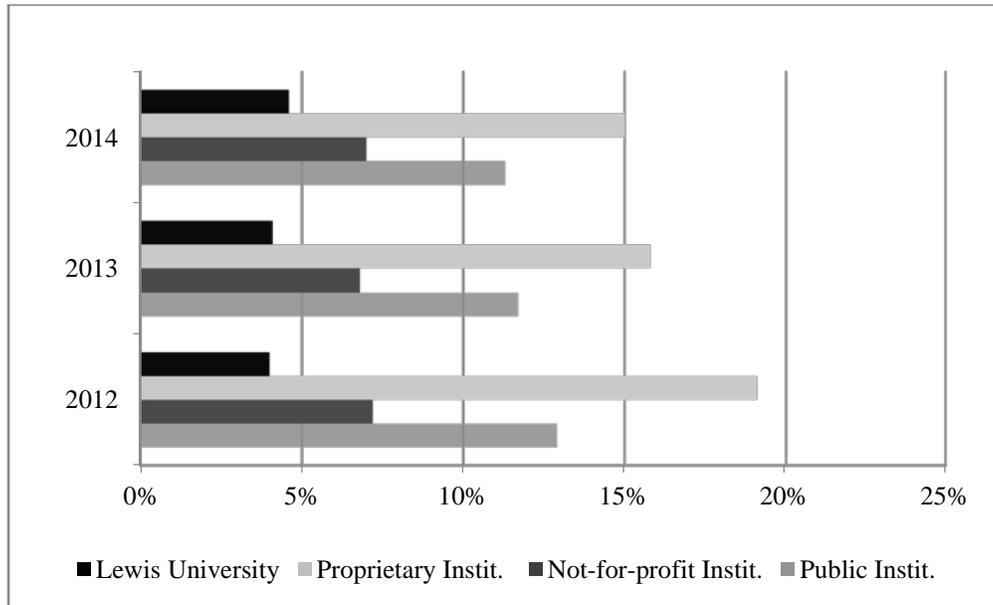
Lewis University (the University) is a Catholic, co-educational, non-for profit institution built on the tradition of career preparation and liberal arts education. The University was founded in 1932 under the direction of the Chicago Archdiocese and Bishop Bernard J. Sheil. The school was incorporated in 1934 as Lewis Holy Name Technical School and was originally a school for boys, with initial enrollment of 15 students. In 1935, it became Lewis Holy Name School of Aeronautics and was later changed to Lewis College in 1962. The University became a co-educational school in 1951. The University enrolls 6,700 students in 80 undergraduate majors and programs of study, 35 graduate programs, and two doctoral programs. The University has five colleges/schools: the College of Arts and Sciences, the College of Business, the College of Education, the College of Nursing and Health Professions, and the School for Professional and Continuing Education. With this application, the University is seeking authorization to grant a Master of Science in Project Management in the West Suburban Region. The University currently offers the MS in Project Management in the South Metro region.

Institutional Data

1030.30(a)(3)(F): Success in student progression and graduation across all existing approved programs, and success rates in programs preparing students for certification and licensure, shall be consistent with expectations in higher education and the appropriate related field of study. At a minimum, the Board shall consider the following factors, based on results for similar institutions: (i) Graduation rates, certificate and degree completion rates, retention rates, and pass rates for licensure and certification aligned with thresholds set by State or national regulatory bodies; and (ii) Success rate, which shall be, at a minimum, higher than that of the lowest quartile of these measures for similar Illinois institutions defined as open versus competitive enrollment institutions and primarily associate versus primarily baccalaureate granting institutions. Exceptions may be made to the lowest quartile if an institution is above the national average for these measures using the same comparison categories of institutions.

This section includes information about institutional and student success measures for each institution seeking program approval. The institution's rates will be compared to Illinois institutions from within a select comparison group and against the national standards or averages. For a proposed undergraduate program, this section will include undergraduate graduation rates, first- to-second year retention rates, student loan default rates, and any applicable licensure passage rates. For a proposed graduate program, this section will primarily focus on student loan default data since this measure also includes graduate students in the calculation.

Three Year Cohort Student Loan Default Rate



Source: National Center for Education Statistics, U.S. Department of Education

Note: Lewis University is a not-for-profit institution. A lower number is a positive indicator.

Student Loan Default Rate

The three-year student loan default rate for Lewis University was 4.6 percent in 2014, 4.1 percent in 2013, and 4.0 percent in 2012. The three-year cohort student loan default rate is the percentage of a school's borrowers who enter repayment on the Federal Family Education Loan Program or William D. Ford Federal Direct Loan Program loans during a particular federal fiscal year, October 1 to September 30, and default or meet other specified conditions prior to the end of the second following fiscal year. The U.S. Department of Education stated that the Fiscal Year 2014 three-year national cohort default rate was 11.5 percent. The Fiscal Year 2014 three-year national cohort average default rate breakdown by institutional sector is: 11.3 percent for public institutions; 7.4 percent for not-for-profit institutions; and 15.5 percent for proprietary institutions.

Mission and Objectives

1030.60(a)(2): The objectives of the certificate or degree program must be consistent with what the degree program title implies.

1030.60(a)(3): The requested certificate or degree program shall be congruent with the purpose, goals, objectives and mission of the institution.

The proposed program is consistent with the University's mission to provide diverse student population programs for a liberal and professional education grounded in "the interaction of knowledge and fidelity in the search for truth."

Curriculum/Assessment

1030.60(a)(4): The caliber and content of the curriculum shall assure that the stated certificate or degree objectives for which the program is offered will be achieved.

Admission

The University has established admission requirements for students entering the proposed program. To apply for general admission, students must complete an application for admission and must submit official transcripts from each institution previously attended. All applicants must present evidence of a baccalaureate degree awarded by a regionally accredited institution of higher education and a completed application that includes a personal statement of professional goals. Applicants are also required to submit two letters of recommendation and a professional resume to be considered for regular admission. Students with a bachelor's degree may also apply and enroll to take courses and seminars in the program as visiting students. A visiting student may take a maximum of six graduate credit hours.

Curriculum

The Master of Science (MS) in Project Management requires students to complete 36 semester graduate credit hours, which includes eleven courses and three professional seminars. The graduate program prepares students with the knowledge, management, communication, and leadership skills necessary for them to successfully manage and deliver projects on-time and within budget. The proposed MS in Project Management curriculum emphasizes strategies for maximizing and coordinating human and operational resources, budgeting, scheduling, and scope management. All Lewis University graduate Project Management courses and seminars are approved as Professional Development Units for the Project Management Professional (PMP) certification which qualifies students to take the PMP Exam, a credential awarded by the Project Management Institute (PMI), the world's leading association for the project management profession. This certification is well-known and respected by employers. Only six credit hours of previous applicable graduate coursework (grade of B or higher) can be transferred into the program. A total of 30 hours must be taken at Lewis University.

Assessment of Student Learning

The University will assess students' learning using a variety of direct and indirect assessment methods. Student learning outcomes are assessed at the course-level as well as program-level. At the course-level, exams, quizzes, homework assignments, hands-on lab exercises, discussions and course projects are used for assessment. At the program-level, a mock PMP exam is incorporated into the capstone course where students must receive a passing grade as specified by PMI. Programs develop assessment measures and target scores that demonstrate student success. Data collected from these assessments are analyzed and monitored annually by program faculty and action plans necessary for program improvement are based on findings from the assessments. Assessment data and action plans are also reported by the program to the college Dean, and reported through the University's assessment platform (Tk20).

Program Assessment

Consistent with University policies, the Project Management program has a set of goals that describe the purpose and vision for the program and incorporate student learning outcomes aligned with the University's expectations for graduate students, as well as relevant professional

standards for the field. Faculty have developed assessment measures and target scores that demonstrate student success. Data collected from these assessments will be analyzed and monitored yearly by program faculty. Action plans necessary for program improvement will be based on findings from the assessments. The proposed program will also be reviewed at regular intervals based on college requirements and accreditor requirements.

Facilities (space, equipment, instructional materials)

1030.60(a)(5): The institution shall have adequate and suitable space, equipment and instructional materials to support institutional programs.

The University has adequate space, equipment, and instructional materials to support the proposed program. The MS in Project Management program will be delivered at the Oak Brook instructional site which provides convenient accessible classes for working adult degree candidates from DuPage, Cook, and Lake Counties. For Project Management degree candidates from the City of Chicago and neighboring communities with diverse student populations, this location will serve candidates who want the experience of Lewis University but are not able to drive to the main campus in Romeoville, Illinois. The 30,000 square foot facility features 15 classrooms, a nursing simulation lab, a student lounge, three conference rooms, two computer labs, and an additional computer area with multiple workstations.

All Lewis University students can connect with the Lewis University Library home page from any computer with internet access. This is a single portal to all available resources and services including 67 online databases, most with keyword access to full-text journal articles. The I-Share Catalog provides over 10 million items available to Lewis students from the resources of the Consortium of Academic Research Libraries (CARLI). This consortium provides Project Management students access to a wide variety of publications in project management and business, such as International Journal of Information Systems and Project Management, International Journal of Managing Projects in Business, International Journal of Project Management, and many others.

Faculty and Staff

1030.60(a)(6): The education, experience and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.

The University has established policies to ensure that faculty hired possess the training, credentials, and other required qualifications to provide quality instructions to students. The faculty that will teach and advise in the program have relevant education and experience to advance teaching and learning in the area of study. The University also has established policies to evaluate faculty and provide feedback on students' learning outcomes.

Fiscal and Personnel Resources

1030.60(a)(8): Fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new certificate or degree program.

Lewis University has submitted fiscal plans indicating tuition revenue will exceed operating expenditures in the first year of operations for the proposed degree programs.

Accreditation/Licensure

The Lewis University College of Business is accredited by the Accreditation Council for Business Schools and Programs. The University is also certified by the Project Management Institute as a Registered Education Provider.

Program Information

1030.60(a)(7): The information the institution provides for students and the public shall accurately describe the programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. This information, including any enrollment agreements or similar agreements, shall be available to prospective students prior to enrollment.

The University's catalog provides adequate information on the institution's academic policies, tuition, fees, and refund policies, admissions procedures, and other relevant information necessary for prospective students to make informed decisions on enrollment in the proposed program. The materials provided in the proposal are consistent with the information in the catalog.

Staff Conclusion

The staff concludes that Lewis University and its proposed program meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement The Private College Act (110 ILCS 1005) and The Academic Degree Act (110 ILCS 1010) and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

Robert Morris University
401 South State Street
Chicago, IL 60605
President: Ms. Mablene Krueger

Proposed Program Title in Region of Authorization: Associate of Applied Science in Multi-Skilled Healthcare Technician in the Chicago Region

Projected Enrollment: Robert Morris University estimates enrollment of 30 students in the program in the first year increasing to 72 students in the fifth year. The University projects 26 degrees will be awarded in the fifth year.

Proposed Program Title in Region of Authorization: Associate of Applied Science in Multi-Skilled Healthcare Technician in the North Suburban Region

Projected Enrollment: Robert Morris University estimates enrollment of 20 students in the program in the first year increasing to 43 students in the fifth year. The University projects 15 degrees will be awarded in the fifth year.

Institutional Accreditation: Robert Morris University is accredited by the Higher Learning Commission, a regional accreditation agency recognized by the U.S. Department of Education.

Background and History

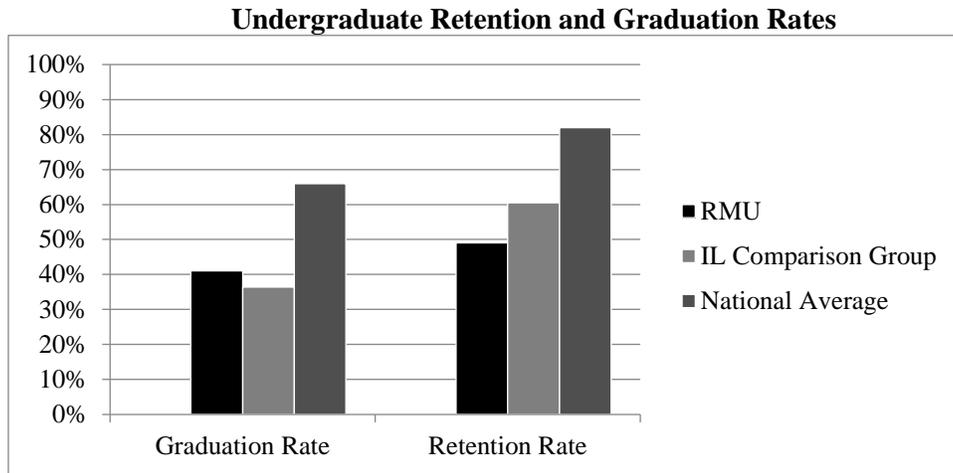
Robert Morris University (RMU or the University) is a private not-for-profit institution offering liberal arts and vocational programs in business and allied health professions. Originally founded as the Moser School in 1913, it was devoted to postsecondary business education, primarily for women who had few options for professional work at that time. In 1975, Moser School merged with Robert Morris Junior College of Carthage, which was chartered in Illinois in 1965. In April 2009, the institution changed its name to Robert Morris University Illinois. RMU serves a diverse student body in terms of age, race, gender, ethnicity, and socio-economic and academic background; and is recognized by the U.S. Department of Education as a minority-serving institution. In 2017, U.S. News and World Report rated RMU as “the most diverse university in the Midwest”. RMU maintains nine campuses in the State of Illinois in Chicago (main campus), Arlington Heights, DuPage, Elgin, Lake County, Orland Park, Peoria, Schaumburg, and Springfield. With this application, the University seeks authorization to offer an Associate of Applied Science in Multi-Skilled Healthcare Technician in the Chicago and North Suburban regions.

Institutional Data

1030.30(a)(3)(F): Success in student progression and graduation across all existing approved programs, and success rates in programs preparing students for certification and licensure, shall be consistent with expectations in higher education and the appropriate related field of study. At a minimum, the Board shall consider the following factors, based on results for similar institutions: (i) Graduation rates, certificate and degree completion rates, retention rates, and pass rates for licensure and certification aligned with thresholds set by State or national regulatory bodies; and (ii) Success rate, which shall be, at a minimum, higher than that of the lowest quartile of these measures for similar Illinois institutions defined as open versus competitive enrollment institutions and primarily associate versus primarily baccalaureate granting institutions. Exceptions may be

made to the lowest quartile if an institution is above the national average for these measures using the same comparison categories of institutions.

This section includes information about institutional and student success measures for each institution seeking program approval. The institution's rates will be compared to Illinois institutions from within a select comparison group and against the national standards or averages. For a proposed undergraduate program, this section will include undergraduate graduation rates, first- to-second year retention rates, student loan default rates, and any applicable licensure passage rates. For a proposed graduate program, this section will primarily focus on student loan default data since this measure also includes graduate students in the calculation.



Source: National System for Education Statistics, U.S. Department of Education

Note: Robert Morris University is in the baccalaureate inclusive Illinois comparison group. Higher percentages are positive indicators.

Undergraduate Graduation Rate

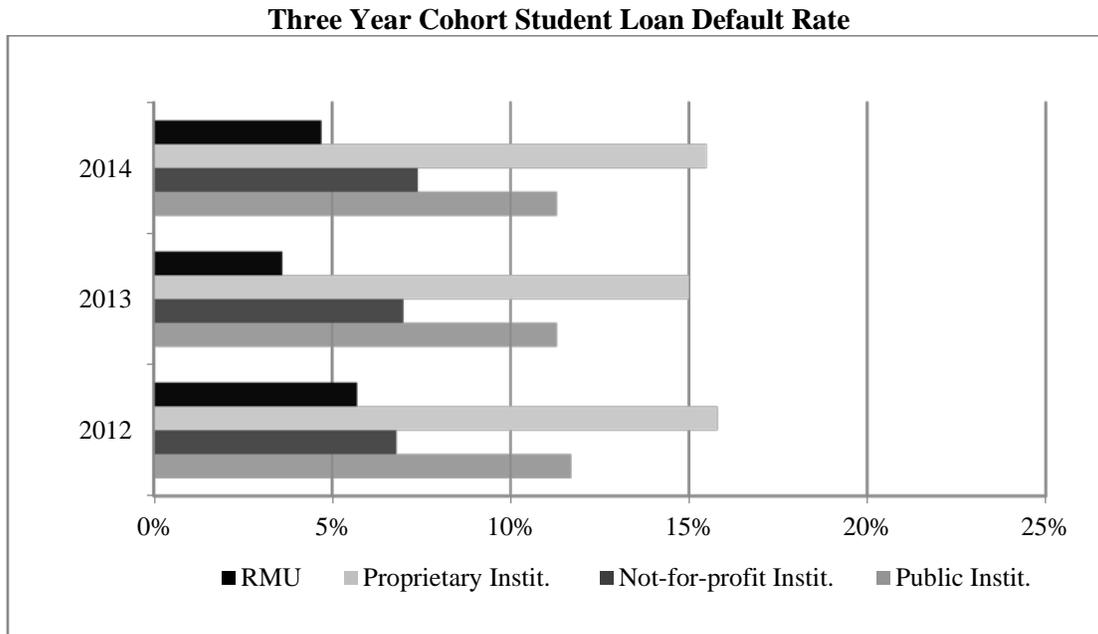
Robert Morris University's 2015-2016 graduation rate was 41 percent, and the average among comparable Illinois institutions was 36.4 percent. The most recent published national 2015-2016 average graduation rate available for private four-year institutions was 66 percent. The graduation rate measures the rate at which entering freshmen graduate within 150 percent of normal program length. Data are provided for six-year graduation rates for first-time, full-time bachelor's degree-seeking students and three-year graduation rates for full-time associate degree-seeking students. The national standard for graduation rates is reported annually by the National Center for Education Statistics (NCES).

Undergraduate Retention Rate

Robert Morris University's 2015-2016 retention rate was 49 percent and the average among comparable Illinois institutions was 60.5 percent. The most recent published national 2015-2016 average graduation rate available for private four-year institutions was 82 percent. Retention rates examine the percentage of first-time degree seeking students enrolled in the fall of the prior year that are still enrolled in the fall of the current year. The national standard for retention rates is reported annually by the NCES.

Undergraduate Completions per 100 FTE

Robert Morris University's 2015-2016 completions per 100 full-time equivalent enrollment (FTE) rate was 31. The average among comparable Illinois institutions was 43.6. The FTE data is a unit of measurement intended to represent one student enrolled full-time for one academic year. The calculation is based upon credit/contact hours offered at an institution divided by a standard minimum (12 credit hour) full-time course load. The completions per 100 FTE data are included to provide a holistic view of completions across different student populations.



Source: National Center for Education Statistics, U.S. Department of Education

Note: Robert Morris University is a not-for-profit institution. A lower number is a positive indicator.

Student Loan Default Rate

The three-year student loan default rate for Robert Morris University was 4.7 percent in 2014, 3.6 percent in 2013, and 5.7 percent in 2012. The three-year cohort student loan default rate is the percentage of a school's borrowers who enter repayment on certain Federal Family Education Loan Program or William D. Ford Federal Direct Loan Program loans during a particular federal fiscal year, October 1 to September 30, and default or meet other specified conditions prior to the end of the second following fiscal year. The U.S. Department of Education stated that the Fiscal Year 2014 three-year national cohort default rate was 11.5 percent. The Fiscal Year 2014 three-year national cohort average default rate breakdown by institutional sector is: 11.3 percent for public institutions; 7.4 percent for not-for-profit institutions; and 15.5 percent for proprietary institutions.

Mission and Objectives

1030.60(a)(2): The objectives of the certificate or degree program must be consistent with what the degree program title implies.

1030.60(a)(3): The requested certificate or degree program shall be congruent with the purpose, goals, objectives and mission of the institution.

Robert Morris University's mission is to offer professional, career-focused education in a collegiate setting to diverse communities. The proposed program is in alignment with the mission, goals, and objectives of RMU.

Curriculum/Assessment

1030.60(a)(4): The caliber and content of the curriculum shall assure that the stated certificate or degree objectives for which the program is offered will be achieved.

Admission

Applicants for admission to RMU are required to have graduated from a state-approved high school or attained high school equivalency through the GED test or military documentation of high school equivalency. The following materials may also be considered when making admissions decisions: work or community service experience; standardized examination results; demonstration of character needed for college; and a personal interview. For those students who are 23 years and older, the following materials are considered: high school diploma, GED score, or associate's degree; ACT, SAT, Applied Education Skills Assessment, or College Level Examination Program scores; and evidence of successful employment experience. International students who are not citizens or permanent residents of the United States must submit official records of secondary and/or postsecondary education (accompanied by an official English evaluation), TOEFL exam scores, and an official affidavit of financial support.

Curriculum

Associate in Applied Science in Multi-Skilled Healthcare Technician

The Associate in Applied Science in Multi-Skilled Healthcare Technician requires students to complete 94 quarter credit hours, including eight hours of science courses, 44 hours of general education courses, 28 hours of allied health science courses, and 14 hours of nursing courses. RMU has a variety of areas of specialization associated within the Multi-Skilled Healthcare Technician program, however all students take coursework and are trained in all areas as part of a standard curriculum. Upon completion of several courses, students are offered the opportunity to obtain professional certification in corresponding areas of the healthcare field. Students complete a 40-hour practicum at a partner institution in the Chicagoland area that allows them to practice programmatic skills. Work experience from the practicum is supervised by a nurse faculty member and integrated with academic instruction. Graduates will be prepared for careers as a medical assistant, phlebotomy technician, EKG technician, electronic health records specialist, patient care technician assistant, and certified nursing assistant.

Assessment of Student Learning

The University employs an institution-wide assessment program. Both academic and non-academic departments are involved in this process. The assessment program uses recognized assessment tools to determine whether students have met program objectives based on established standards. In addition to this assessment program, students receive an individualized "credential transcript" that outlines their performance at one of three levels on nine competencies including, for example, oral and written communication, creative thinking, and leadership. Experiential learning opportunities are showcased on the credential transcript as "demonstrated experience."

Similarly, students are assessed on program-specific competencies that have been identified by the respective Dean and faculty for each major.

Program Assessment

The University has a clearly articulated assessment plan to determine the overall effectiveness of its programs and the degree to which students' needs are being met. The standing faculty curriculum committee conducts an annual assessment of student learning by evaluating samples of student work using established outcome statements, rubrics, and standardized assignments. The proposed program will follow these existing protocols for continuous improvement.

Facilities (space, equipment, instructional materials)

Criterion 1030.60(a)(5) provides that the institution shall have adequate and suitable space, equipment and instructional materials to provide education of suitable quality.

The proposed program will be delivered at the Chicago and Lake County campuses, located in the Chicago and North Suburban regions. Existing facilities, including classroom and lab space, common areas, wireless access, and online access via Robert Morris email and Blackboard, are sufficient to support the proposed degree. A science lab is appropriately equipped and is used for instruction of anatomy and physiology and biology courses. A cadaver laboratory is contracted for program use through Rush Medical Center. The health sciences clinical lab is supplied with state-of-the-art equipment, mannequins and supplies appropriate for EKG, phlebotomy, and nursing courses.

RMU's Information Technology Library is a multi-site, system-wide educational resource located at each of the institution's campuses. Library services and bibliographic search systems are online; an automated catalog and circulation system networks the campuses and facilitates intercampus use of the resources. The University-wide collection includes eBooks, audio items, and online databases. The RMU library currently exceeds 236,000 items in its full collection and holds subscriptions to 44 electronic databases. The library resource acquisition budget for the proposed programs includes an initial commitment of \$5,000 followed by an annual acquisition budget of \$500 for years two through five. RMU is also a member of the Consortium of Academic and Research Libraries in Illinois.

Faculty and Staff

Criterion 1030.60(a)(6) provides that the education, experience, and other qualifications of directors, administrators, supervisors, and instructors shall ensure that the students will receive education consistent with the objectives of the program.

The University has identified institutional policies that ensure the academic professionals hired possess the training, credentials, and other related qualifications in order to provide instruction at the institution. Faculty teaching in the proposed program will have the appropriate qualifications. A formal faculty evaluation process is in place.

Fiscal/Personnel Resources

Criterion 1030.60(a)(8) provides that fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new program.

The University has submitted fiscal plans indicating tuition revenue exceeds, and will continue to exceed, operating expenditures beginning in the second year for the Associate in Applied Science in Multi-Skilled Healthcare Technician.

Accreditation/Licensure

The proposed program does not require specialized accreditation or licensure. Graduates will qualify to sit for the following certifications based on coursework and lab and clinical practice time: Phlebotomy Technician; EKG Technician; Electronic Health Record Specialist; Patient Care Technician Assistant; Certified Nursing Assistant; and CPR and Blood Borne Pathogens.

Students will be offered the opportunity to take the certifications at the end of their class pertaining to each certification area.

Program Information

Criterion 1030.60(a)(7) provides that the information the institution provides for students and the public shall accurately describe the degree programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. This information, including any enrollment agreements or similar agreements, shall be available to prospective students prior to enrollment.

Detailed admission and program descriptions submitted as part of the applications provide information regarding University's policies, fees, and related requirements necessary to enable prospective students to make an informed decision to enroll in the program.

Staff Conclusion

The staff concludes that Robert Morris University Illinois and its proposed degree program meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement. The Private College Act (110 ILCS 1005) and The Academic Degree Act (110 ILCS 1010) and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

Chamberlain University
3005 Highland Parkway
Downers Grove, IL 60515
President: Dr. Karen Cox

Proposed Program Title in the Region of Authorization: Master of Science in Nursing in the West Suburban Region

Projected Enrollments: Chamberlain University projects enrollment for the Accelerated Master of Science in Nursing (MSN) program of 86 students in the first year, increasing to 140 students by the fifth year of the program. The University also projects enrollment for the Accelerated MSN with Clinical Nursing Leadership option of 20 students in the first year, increasing to 27 students by the fifth year of the program.

Proposed Program Title in the Region of Authorization: Master of Social Work in the West Suburban Region

Projected Enrollments: Chamberlain University projects enrollment of 57 students in the first year, increasing to 398 students by the fifth year of the program.

Institutional Accreditation: Chamberlain University is regionally accredited by the Higher Learning Commission.

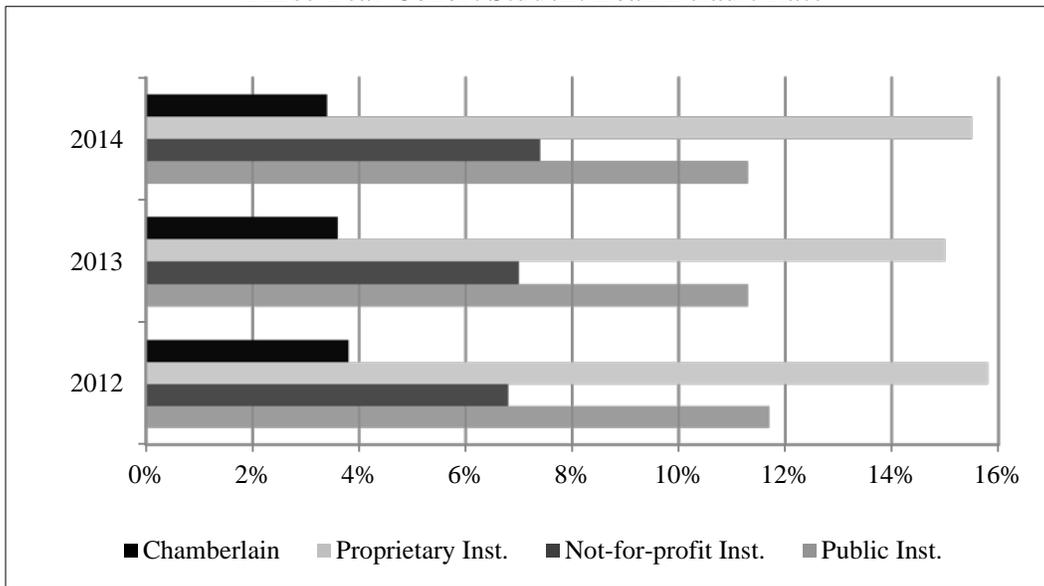
Background and History

Chamberlain University (Chamberlain or the University) was originally established as the Deaconess College of Nursing in the early 1900's. In 2005, the institution was purchased by DeVry Inc. (now known as Adtalem Global Education Inc.) and changed its name to Chamberlain College of Nursing. In 2017, the IBHE confirmed compliance with administrative rule requirements for an institutional name change from Chamberlain College of Nursing to Chamberlain University. With these applications, the institution is seeking authority to offer an Accelerated Master of Science in Nursing degree with or without the Clinical Nursing Leadership (CNL) option, and a Master of Social Work (MSW) program. These programs will be offered entirely online and degrees will be awarded from the University's Addison campus in the West Suburban region.

Institutional Data

1030.30(a)(3)(F): Success in student progression and graduation across all existing approved programs, and success rates in programs preparing students for certification and licensure, shall be consistent with expectations in higher education and the appropriate related field of study. At a minimum, the Board shall consider the following factors, based on results for similar institutions: (i) Graduation rates, certificate and degree completion rates, retention rates, and pass rates for licensure and certification aligned with thresholds set by State or national regulatory bodies; and (ii) Success rate, which shall be, at a minimum, higher than that of the lowest quartile of these measures for similar Illinois institutions defined as open versus competitive enrollment institutions and primarily associate versus primarily baccalaureate granting institutions. Exceptions may be made to the lowest quartile if an institution is above the national average for these measures using the same comparison categories of institutions.

Three Year Cohort Student Loan Default Rate



Source: National Center for Education Statistics, U.S. Department of Education

Note: Chamberlain is a proprietary institution. A lower number is a positive indicator.

Student Loan Default Rate

The three-year student loan default rate for Chamberlain University was 3.4 percent in 2014, 3.6 percent in 2013, and 3.8 percent in 2012. The three-year cohort student loan default rate is the percentage of a school's borrowers who enter repayment on certain Federal Family Education Loan Program or William D. Ford Federal Direct Loan Program loans during a particular federal fiscal year, October 1 to September 30, and default or meet other specified conditions prior to the end of the second following fiscal year. The U.S. Department of Education stated that the Fiscal Year 2014 three-year national cohort default rate was 11.5 percent. The Fiscal Year 2014 three-year national cohort average default rate breakdown by institutional sector is: 11.3 percent for public institutions; 7.4 percent for not-for-profit institutions; and 15.5 percent for proprietary institutions.

Undergraduate-related data fields are not provided because the University proposes to offer new graduate programs.

Mission and Objectives

1030.60(a)(2): The objectives of the certificate or degree program must be consistent with what the degree program title implies.

1030.60(a)(3): The requested certificate or degree program shall be congruent with the purpose, goals, objectives and mission of the institution.

The proposed programs are in alignment with the overall mission of the University. The proposed programs are consistent with the mission, goals, and objectives of Chamberlain University.

Curriculum/Assessment

1030.60(a)(4): The caliber and content of the curriculum shall assure that the stated certificate or degree objectives for which the program is offered will be achieved.

Admission

Master of Science in Nursing

Prospective MSN students must complete an application and an interview with an admissions advisor. Students must provide documentation of previous education and nursing licensure. Requirements for admission to Chamberlain's Accelerated MSN option and Accelerated MSN with Clinical Nursing Leadership option include a bachelor of science in nursing from a regionally accredited institution with a minimum GPA of 3.0 and a current, unrestricted RN license in the U.S. or in a jurisdiction that is an associate member of the National Council of State Boards of Nursing.

Master of Social Work

Prospective MSW students must complete an application and an interview with an admissions advisor. Admission requirements differ for the MSW Advanced Standing and traditional two-year tracks. Requirements for admission into the traditional two-year track include a bachelor's degree from a regionally accredited institution with a minimum GPA of 2.5. Requirements for admission into the Advanced Standing track include a bachelor's degree in social work within the past five years from a regionally accredited institution with a minimum GPA of 3.0 and an active social work license in good standing with a state board in the U.S. if the social work degree was earned in excess of five years.

Curriculum

Master of Science in Nursing

The MSN Accelerated option is a 30 credit hour online program that includes 144 hours of practicum in the final course. The Accelerated MSN with CNL option is a 37 credit hour program that includes 432 hours of practicum divided among the final three courses. A student may expect to complete the Accelerated MSN in as few as two semesters and the Accelerated MSN with CNL in as few as three semesters. Both proposed options within the MSN program will include coursework in: population health and epidemiology; applied nursing practices and theoretical foundations; communication; leadership and management within clinical healthcare environments and systems; and global health disparities. Differing coursework between the two tracks lies within the practicum-focused courses. Additionally, the last three courses in the Accelerated MSN with CNL option require the completion of enough clinical hours for graduates to qualify for the CNL certification exam.

Master of Social Work

The MSW traditional two-year track is a 60 credit hour online program that can be completed in five semesters. The MSW Advanced Standing track is a 36 credit hour program that can be completed in three semesters. Students in either track may choose to complete the degree with a focus on generalist practice, or they may select one of the following specializations: crisis and response interventions; gerontology; medical social work; military social work; substance use

and addictions; and trauma. The proposed MSW traditional track coursework will include: social work principles, foundations, theories, and practice techniques; social welfare and policy; human behavior; psychopathy; social work in multicultural societies; and, direct practice and field work. The proposed MSW advanced track coursework includes a select number of courses from the traditional track.

Assessment of Student Learning

Chamberlain University has established policies and practices in place for the assessment of student learning. The University uses a comprehensive approach with the Learning Outcomes Management (LOM) system to evaluate achievement of program outcomes in each course in the graduate programs. The LOM system is part of the Canvas learning management system that Chamberlain utilizes for all online courses. The LOM is integrated with the course and allows a designated evaluator to assess students' proficiency in meeting the course and program learning outcomes via direct and indirect measures including: research papers; course-level learning assignments; clinical and practicum portfolios; formal student evaluations of faculty and courses; and retention and graduation rates.

Program Assessment

At Chamberlain, the guiding document for institutional and program assessment is the Systematic Evaluation Plan (SEP), which specifically details the assessment process for measurement of all program outcomes and essential aggregate student learning outcomes. The SEP is a written, comprehensive plan designed to assess all programs and services using both qualitative and quantitative measures. The SEP includes criteria for evaluation, expected levels of achievement, assessment methods, timeframes for data collection, location of evidence, and analyses and quality improvement actions when appropriate. Data and information included in the SEP inform decision making processes and programmatic planning as well as support continuous quality improvement activities. The SEP is linked to evidence files and documents, including those that demonstrate alignment of curricula and programs to institutional philosophy, mission, goals, and disciplinary and accreditation standards.

Facilities (space, equipment, instructional materials)

1030.60(a)(5): The institution shall have adequate and suitable space, equipment and instructional materials to support institutional programs.

The proposed programs will be offered entirely online. Students completing the required coursework will receive a degree from the Addison campus. Administration of the programs will be conducted from the Chamberlain National Management Inc. office located in Downers Grove, Illinois. Adtalem Global Education's Shared Operations maintains the security of systems and adequacy of support for the proposed programs. Support for online students and faculty, including library and help desk support, will be coordinated by Chamberlain's Online Services.

Faculty and Staff

1030.60(a)(6): The education, experience and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.

The University has established institutional policies that ensure academic professionals hired possess the training, credentials, and other required qualifications in order to provide quality instruction to students. Faculty teaching in the proposed programs will have the appropriate qualifications. A formal faculty evaluation process is in place.

Fiscal/Personnel Resources

1030.60(a)(8): Fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new certificate or degree program.

Chamberlain University has submitted five-year fiscal plans that show operational revenue will exceed expenditure for the proposed programs from the first year of operation.

Accreditation/Licensure

Master of Science in Nursing

Chamberlain University's MSN degree program, including the Family Nurse Practitioner and all specialty tracks, is accredited by the Commission on Collegiate Nursing Education (CCNE). Since Chamberlain's MSN degree program currently has full accreditation from CCNE, additional accreditation of the Accelerated MSN Option and Accelerated MSN with CNL Option is not necessary.

Master of Social Work

The Council on Social Work Education (CSWE) will be the accrediting organization for the new Chamberlain Master of Social Work degree program. The CSWE Office of Social Work Accreditation administers a multi-step, three-year accreditation process that involves program self-studies, site visits, and CSWE's Commission on Accreditation approval.

Program Information

1030.60(a)(7): The information the institution provides for students and the public shall accurately describe the programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. This information, including any enrollment agreements or similar agreements, shall be available to prospective students prior to enrollment.

Detailed admission and program descriptions submitted as part of the application provide information regarding the University's policies, fees, and related requirements necessary to enable prospective students to make an informed decision to enroll in the programs. Identical information is also available on the institution's website.

Staff Conclusion

The staff concludes that Chamberlain University and its proposed degree programs meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement The Private College Act (110

ILCS 1005) and The Academic Degree Act (110 ILCS 1010) and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.

Midwestern Career College
20 North Wacker Drive, Suite 3800
Chicago, IL 60606
President: Mr. Jeremy Oberfeld

Proposed Program Title in the Region of Authorization: Associate of Applied Science in Accounting in the Chicago Region

Projected Enrollment: Midwestern Career College projects enrollment of 10 students in the first year, increasing to 30 by the fifth year of the program.

Proposed Program Title in the Region of Authorization: Associate of Applied Science in Marketing in the Chicago Region

Projected Enrollment: Midwestern Career College projects enrollment of 10 students in the first year, increasing to 30 by the fifth year of the program.

Institutional Accreditation: Midwestern Career College is nationally accredited by the Council on Occupational Education.

Background and History

Midwestern Career College (MCC or the College) is a private, proprietary institution of higher education, which has been in existence since 2004. MCC prepares students for entry-level employment. The College was approved as a non-degree postsecondary school by the Illinois State Board of Education in 2004 prior to the transfer of oversight for Private Business and Vocational Schools to the Illinois Board of Higher Education in 2012, pursuant to the Private Business and Vocational Schools Act of 2012 (Public Act 97-650). In June 2011, the College changed its name from the Citi College of Allied Health to the current Midwestern Career College (MCC).

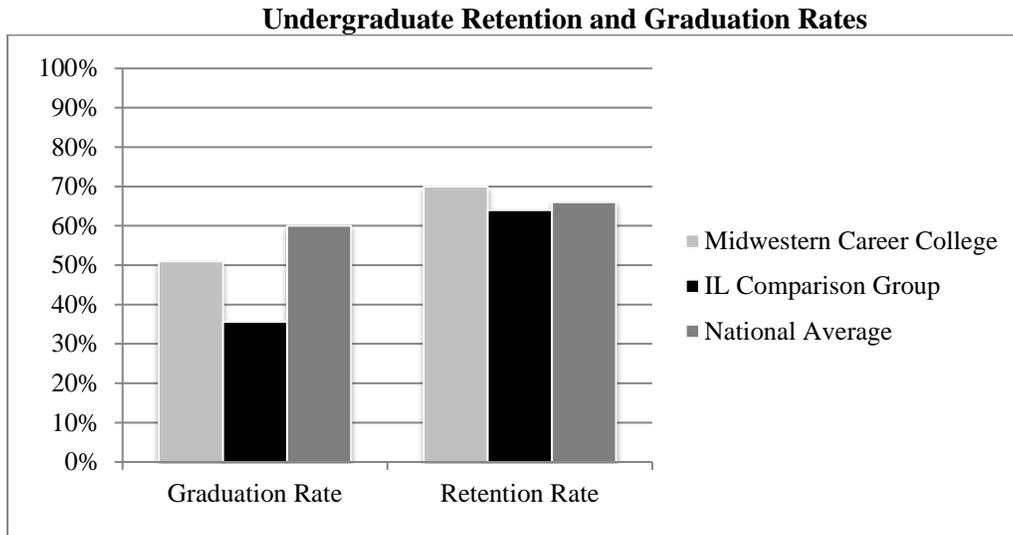
On December 6, 2011, the IBHE granted Midwestern Career College authorization to Operate and Grant the Associate of Applied Science degree in Magnetic Resonance Imaging Technology in the Chicago Region. MCC also received IBHE's approval for the Associate of Applied Science in Diagnostic Medical Sonography, Associate of Applied Science in Health Information Technology, and Associate of Applied Science in Non-Invasive Cardiovascular Technology, and is currently offering all the programs except the Associate of Applied Science in Health Information Technology. Due to a change in the College's ownership, MCC applied for and received re-authorization to operate and grant degrees on March 14, 2017. With this application, the College is seeking authorization to grant the Associate of Applied Science in Accounting and the Associate of Applied Science in Marketing in the Chicago region.

Institutional Data

1030.30(a)(3)(F): Success in student progression and graduation across all existing approved programs, and success rates in programs preparing students for certification and licensure, shall be consistent with expectations in higher education and the appropriate related field of study. At a minimum, the Board shall consider the following factors, based on results for similar institutions: (i) Graduation rates, certificate and degree completion rates, retention rates, and pass rates for licensure and certification aligned with thresholds set by State or national regulatory bodies; and (ii) Success rate, which shall be, at a minimum, higher than that of the lowest quartile of these measures for similar Illinois institutions defined as open versus competitive enrollment institutions

and primarily associate versus primarily baccalaureate granting institutions. Exceptions may be made to the lowest quartile if an institution is above the national average for these measures using the same comparison categories of institutions.

This section includes information about institutional and student success measures for each institution seeking program approval. The institution’s rates will be compared to Illinois institutions from within a select comparison group and against the national standards or averages. For a proposed undergraduate program, this section will include undergraduate graduation rates, first- to-second year retention rates, student loan default rates, and any applicable licensure passage rates. For a proposed graduate program, this section will primarily focus on student loan default data since this measure also includes graduate students in the calculation.



Source: National System for Education Statistics, U.S. Department of Education Note: Midwestern Career College is in the associates-granting Illinois comparison group. Higher percentages are positive indicators.

Undergraduate Graduation Rate

MCC’s 2015-2016 graduation rate was 51 percent and the average among comparable Illinois institutions was 35.6 percent. The most recent published national 2015-2016 average graduation rate available for private two-year institutions was 60 percent. The graduation rate measures the rate at which entering freshmen graduate within 150 percent of normal program length. Data are provided for six-year graduation rates for full-time bachelor's degree-seeking students and three-year graduation rates for full-time associate degree-seeking students. The national standard for graduation rates is reported annually by the National Center for Education Statistics (NCES).

Undergraduate Retention Rate

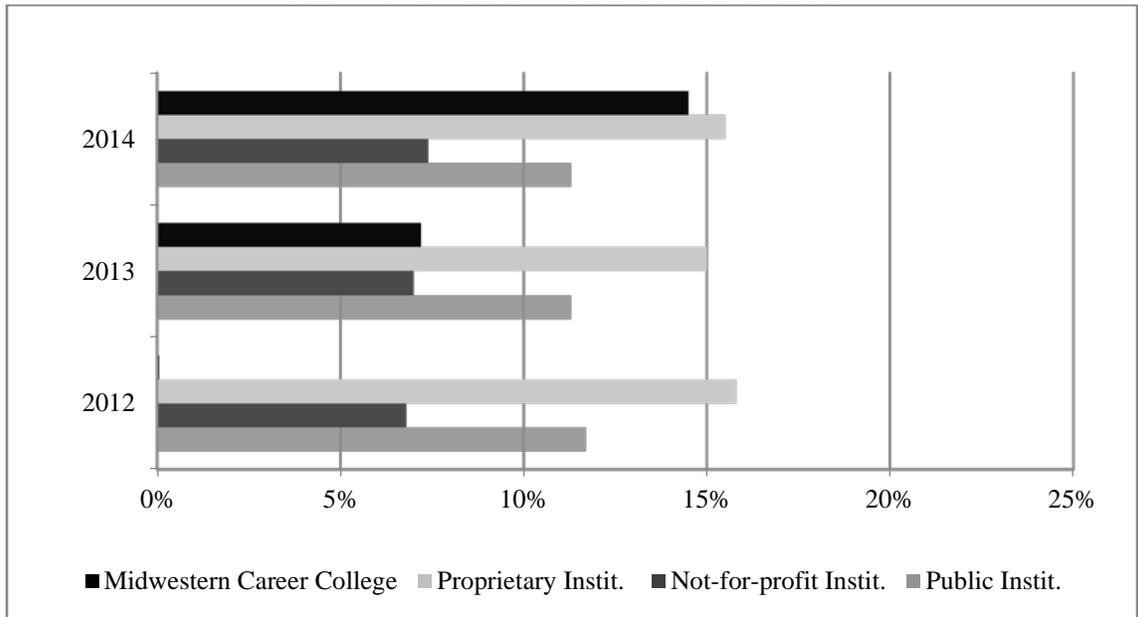
MCC’s 2015-2016 retention rate was 70 percent and the average among comparable Illinois institutions was 64 percent. The most recent published national 2015-2016 average retention rate available for private two-year institutions was 66 percent. Retention rates examine the percentage of first-time degree seeking students enrolled in the fall of the prior year that are

still enrolled in the fall of the current year. The national standard for retention rates is reported annually by NCES.

Undergraduate Completions per 100 FTE

MCC’s 2015-2016 completions per 100 full-time equivalent enrollment (FTE) rate was 71. The average among comparable Illinois institutions was 37.4. The FTE data is a unit of measurement intended to represent one student enrolled full-time for one academic year. The calculation is based upon credit/contact hours offered at an institution divided by a standard minimum (12 credit hour) full-time course load. The completions per 100 FTE data are included to provide a holistic view of completions across different student populations.

Three Year Cohort Student Loan Default Rate



Source: National Center for Education Statistics, U.S. Department of Education
Note: Midwestern Career College is a proprietary institution.
A lower number is a positive indicator.

Student Loan Default Rate

The three-year student loan default rate for the College was 14.5 percent in 2014, 7.2 percent in 2013, and 0.0 percent in 2012. The three-year cohort student loan default rate is the percentage of a school’s borrowers who enter repayment on certain Federal Family Education Loan Program or William D. Ford Federal Direct Loan Program loans during a particular federal fiscal year, October 1 to September 30, and default or meet other specified conditions prior to the end of the second following fiscal year. The U.S. Department of Education stated that the Fiscal Year 2014 three-year national cohort default rate was 11.5 percent. The Fiscal Year 2014 three-year national cohort average default rate breakdown by institutional sector is: 11.3 percent for public institutions; 7.4 percent for not-for-profit institutions; and 15.5 percent for proprietary institutions.

Mission and Objectives

1030.60(a)(2): The objectives of the certificate or degree program must be consistent with what the degree program title implies.

1030.60(a)(3): The requested certificate or degree program shall be congruent with the purpose, goals, objectives and mission of the institution.

The proposed programs are consistent with the College's mission which is to provide "career-focused education to empower students with academic training, technical expertise, and professional support to launch or advance their successful careers." The requested degree titles are in alignment with the corresponding degree programs' objectives and curriculum.

Curriculum/Assessment

1030.60(a)(4): The caliber and content of the curriculum shall assure that the stated certificate or degree objectives for which the program is offered will be achieved.

Admission

All applicants to the College must be at least 18 years old, possess a high school diploma or a recognized equivalent certificate such as the GED. All applicants must also have 15 semester credits or 20 quarter credits in any prior college coursework or otherwise pass an institutional entrance exam (Accuplacer Math and Reading) with a minimum average score of 65. Applicants must also schedule and attend an interview with an admission representative.

Curriculum

Associate of Applied Science in Accounting

The Associate of Applied Science degree in Accounting is designed to prepare students to meet the needs of business and industry for qualified entry-level accountants. Students will receive instructions in the principles, methods, procedures, techniques, concepts, and operations of accounting and computerized accounting systems. Students will be introduced to general business concepts and skills and take courses in auditing, payroll accounting, cost accounting, depreciation, partnership, tax preparation, corporate accounting, creating reports, and database management applications to enhance their knowledge of accounting in the business settings. Graduates of the program will be prepared for entry-level positions in bookkeeping and accounting with emphasis on financial and account management. Students are required to complete a 60 semester credit hour curriculum, including 42 semester credit hours of major courses and 18 credit hours of general education.

Associate of Applied Science in Marketing

The Associate of Applied of Science degree in Marketing is designed to prepare students for entry-level positions in marketing for a wide range of organizations and across many business environments. Students will receive basic instruction in the marketing of goods, services and ideas; advertising marketing and entrepreneurial marketing; as well as gain broad knowledge of a range of business disciplines. Graduates of the program will be prepared for career positions in professional selling, research, advertising, customer service, public relations, retail merchandising, new product development and brand management. The program will offer an optional externship

course for students who would like to have the opportunity to apply and integrate knowledge acquired through coursework. Students are required to complete a 60 semester credit hour curriculum, including 42 semester credit hours of major courses and 18 credit hours of general education.

Assessment of Student Learning

The proposed programs have stated goals and learning outcomes that are tied to course assignments. Students' learning will be assessed through course quizzes, tests, and written assignments. During each course, the student's work is continually evaluated and assigned a grade, the cumulative grade for the course is continually calculated. In the event a student's GPA falls below 2.0 at any point during the class's progression, the instructor of the course is tasked with counseling the student on satisfactory academic progress. The faculty member will also provide information on how to improve academic standing. Each of the graded components of any course is targeted to course goals and objectives, which in turn, are targeted to the overall program objectives.

Program Assessment

The College has developed an ongoing assessment plan to guide the evaluation and improvement of its academic programs. Curriculum evaluation occurs at the completion of each course. Students are requested to fill out an evaluation form upon completing their coursework. The evaluation focuses on the performance of the instructor, learning resource center and the lab usefulness, as well as the curriculum of the course overall. The results are aggregated and are delivered to the Director of Academic Operations as well as individual faculty. The data are used as evaluation and training materials for the faculty as well as basis for curriculum alterations. A similar process is completed by the student upon graduating; at this point the graduate can evaluate the program holistically. These data are aggregated and used for curriculum assessments and to identify needs for curriculum modifications. In addition, graduates are given the opportunity to evaluate the experience and knowledge received at MCC, two years following their graduation from the College.

Facilities (space, equipment, instructional materials)

1030.60(a)(5): The institution shall have adequate and suitable space, equipment and instructional materials to support institutional programs.

MCC's Library Resource Center has the resources suitable for the proposed programs. The library has a collection of books, audio, and video materials relevant to the programs. MCC has contracts with Gale Virtual Resource Library and LIRN Database subscription for a number of database packages. These allow for unlimited access to electronic resources for students. GVRL is single source e-reference service that consists of various online books. The LIRN database subscription has a wide variety of e-books, journals, and publications through multiple databases. LIRN provides access to current and historical documents from sources like newspapers, dissertations and theses (ProQuest is the official digital dissertations archive for the Library of Congress), scholarly journals, television and radio broadcasts, wire service and press releases, company annual reports and snapshots, books, government documents, and archives. The College has also secured remote access privileges, which allows students to utilize the materials both from school and from other locations.

Faculty and Staff

1030.60(a)(6): The education, experience and other qualifications of directors, administrators, supervisors and instructors shall ensure that the students will receive education consistent with the objectives of the program.

The College has policies in place to ensure faculty members possess the training, credentials, and other related qualifications to provide instruction.

Fiscal and Personnel Resources

1030.60(a)(8): Fiscal and personnel resources shall be sufficient to permit the institution to meet obligations to continuing programs while assuming additional resource responsibilities for the new certificate or degree program.

The College has submitted fiscal plans indicating tuition revenues exceed, and will continue to exceed, operating expenditures for the proposed programs beginning in the first year of the programs.

Accreditation/Licensure

MCC does not plan to seek any programmatic accreditation for the proposed programs. Programmatic accreditation is not required for entry-level employment in the fields.

Program Information

1030.60(a)(7): The information the institution provides for students and the public shall accurately describe the programs offered, program objectives, length of program, schedule of tuition, fees, and all other charges and expenses necessary for completion of the course of study, cancellation and refund policies, and such other material facts concerning the institution and the program or course of instruction as are likely to affect the decision of the student to enroll. This information, including any enrollment agreements or similar agreements, shall be available to prospective students prior to enrollment.

Detailed admission and program descriptions submitted as part of the applications provide information regarding the College's policies, fees, and related requirements necessary to enable prospective students to make an informed decision to enroll in the programs.

Staff Conclusion

The staff concludes that Midwestern Career College and its proposed degree programs meet the criteria in Sections 1030.30 and 1030.60 of the rules to implement The Private College Act (110 ILCS 1005) and The Academic Degree Act (110 ILCS 1010) and the Illinois Board of Higher Education policies pertaining to assessment and accreditation for licensure.