

APPROVED
DECEMBER 12, 2017

Item #IV-3
December 12, 2107

**ILLINOIS COOPERATIVE WORK STUDY PROGRAM
FISCAL YEAR 2018 GRANT ALLOCATION**

Submitted for: Action.

Summary: The Illinois Cooperative Work Study (ICWS) Program provides grants to public and nonpublic colleges and universities to support education-related work experiences that benefit students academically and financially. Colleges and universities, in cooperation with public and not-for-profit agencies and private companies, provide paid work experiences to Illinois college and university students. The ICWS program supports Goal 2 of the *Public Agenda* by allowing students to reduce their reliance on student loans while providing a link between academic programs and employment. The ICWS program supports Goal 3 of the *Public Agenda* by prioritizing work study opportunities for students seeking degrees in high-demand fields. Finally, the ICWS program supports Goal 4 of the *Public Agenda* by increasing the pool of funds for job training, which can result in businesses expansions in Illinois and full-time employment for students after graduation.

The 38 projects that have applied for funding in this item will support academically-related work experiences for a projected 1,031 students at businesses and not-for-profit organizations. Participating employers provide a matching fund commitment that serves to extend the base funding support provided by the Illinois Cooperative Work Study Program.

Action Requested: That the Illinois Board of Higher Education authorizes the Executive Director to distribute grant awards to eligible ICWS program applicants which support Goals 2, 3, and 4 of the *Public Agenda*.

STATE OF ILLINOIS
BOARD OF HIGHER EDUCATION

**ILLINOIS COOPERATIVE WORK STUDY PROGRAM
FISCAL YEAR 2018 GRANT ALLOCATION**

This item requests approval of the allocation of grants to eligible programs participating in the Illinois Cooperative Work Study Program (ICWS). The ICWS Act authorizes the Illinois Board of Higher Education to award grants to public and nonpublic institutions of higher education to support cooperative work study programs. The ICWS program provides opportunities for students to apply the theory learned during their educational preparation to the world of work. Institutions seek internships that will assist the students financially, provide relevant clinical work experiences in occupations related to their field of academic study, and lead to future employment. Institutions arrange internships and provide Work Study funds to employers who in turn pay the salaries of the interns. Most employers contribute up to 50 percent of an intern's salary.

The ICWS program supports the *Public Agenda* goals:

Goal 2 by allowing students to reduce their reliance on student loans while providing a link between academic programs and employment;

Goal 3 by prioritizing work study opportunities for students seeking degrees in high-demand fields; and

Goal 4 by increasing the pool of funds for job training, which can result in businesses expansions in Illinois and full-time employment for students after graduation.

Program Objectives

- Expand opportunities for students to pursue internships, clinical placement, cooperative programs with business and industry, and other work opportunities linked to a student's academic program;
- Strengthen cooperation between higher education, business, industry, and government;
- Encourage social and community service;
- Maximize the use of matching contributions from business and industry and governmental and social agencies;
- Create new opportunities for public/private partnerships;
- Integrate other components of student financial aid to reduce reliance on student loans; and
- Encourage students to seek permanent employment in Illinois.

Institutional and External Support

The ICWS proposals target internship opportunities based on local community needs and labor market demands. Institutions provide strong support services to the student interns and dedicated institutional supervision of the interns. Institutions also have developed comprehensive program evaluation strategies to measure program impact. In so doing, all institutions provide an in-kind institutional match to administer the ICWS program on their campuses.

Employers that participate in the program express extreme pleasure in the quality of the interns who are placed in their businesses. Employers are pleased to employ properly trained, well-educated interns at a reduced cost of normal wages. Most participating employers have agreed to provide up to 50 percent of the wage that is ultimately paid to the students.

Review Criteria

The 38 cooperative work study proposals that are represented in this item are requesting \$1.4 million in funding. The prospective projects will support a projected 1,031 students. However, due to limited funding only \$980,000 is available for awards. Each proposal was reviewed and evaluated in accordance with the following criteria as presented in the Fiscal Year 2018 application:

Workforce and Economic Development – How well does the proposal provide clear evidence of addressing issues relative to workforce and economic development, i.e., strengthening cooperation among higher education institutions, K-12 education, business, industry, and government; creating opportunities for public/private partnerships; and encouraging students to seek permanent employment in Illinois?

Leveraging Resources – How well does the proposal provide clear evidence of integrating other resources, i.e., integrating other components of financial aid to reduce reliance on student loans; maximizing the use of matching contributions from business, industry, and government; and showing alignment between the Cooperative Work Study Program and other campus work study programs?

Enhances Academic, Employment, and Community Relationships – How well does the proposal enhance academic, employment, and community relationships, i.e., expanding student internships linked to a student's academic field and encouraging social and community service?

Program Articulation – How well does the proposal articulate the administrative requirements for the program, i.e., the student selection process; the relationship between students, faculty, and employers; and clearly define responsibilities for student supervision and evaluation?

Evaluation Process – How well does the proposal describe the evaluation and assessment measures used to assess the effectiveness of the activities in relation to the goals and objectives, i.e., providing clearly stated performance measures; clearly stating tracking information for follow up of students; and providing an interim evaluation for previously funded projects?

Budget – How well does the budget support the proposed project objectives, i.e., the budget is cost effective and consistent with the scope of the proposed objectives; and the budget reflects maximized use of matching contributions?

Accountability

The ICWS grantees are required to meet several accountability requirements. These requirements include: (1) a performance evaluation; (2) employer commitments; (3) a project budget; and (4) an annual audit. These measures serve to demonstrate program accountability and compliance with ICWS guidelines.

Recommendations

Table 1 presents a summary of estimated students served, requested funding amounts by institution, and the recommended Fiscal Year 2018 award.

The staff recommends adoption of the following resolution:

The Illinois Board of Higher Education hereby authorizes the Executive Director to allocate the fiscal year appropriations for the Illinois Cooperative Work Study grants as specified by the statute and administrative rule. The Board authorizes the Executive Director to:

1. *Continue to monitor and determine eligibility of institutions pursuant to the statute (110 ILCS 225) and the rules implementing that statute (23 Ill. Adm. Code 1015);*
2. *To withhold payment or adjust a grant allocation, if necessary, to conform to existing statute, rule, or available funding or to assure compliance with any previous grant agreements;*
3. *Equitably distribute grant awards to eligible ICWS institutions:*
 - a. *Expand opportunities for students to pursue internships, clinical placement, cooperative programs with business and industry, and other work opportunities linked to a student's academic program;*
 - b. *Strengthen cooperation between higher education, business, industry, and government;*
 - c. *Encourage social and community service;*
 - d. *Maximize the use of matching contributions from business and industry and governmental and social agencies;*
 - e. *Create new opportunities for public/private partnerships;*
 - f. *Integrate other components of student financial aid to reduce reliance on student loans; and*
 - g. *Encourage students to seek permanent employment in Illinois.*
4. *Re-allocate funds between projects, fund other projects as necessary, and allocate any remaining funds at the end of the fiscal year.*

TABLE 1

Illinois Board of Higher Education
 Illinois Cooperative Work Study Program
 Fiscal Year 2018 Applicant Requests

| | Institution Name | Estimated Students to be Served | FY2018 Requested Amount | FY2018 Recommended Award |
|----|---|---------------------------------------|-------------------------------|--------------------------------|
| 1 | Augustana College | 37 | \$ 50,000.00 | \$ 34,466.84 |
| 2 | Benedictine University | 12 | \$ 50,000.00 | \$ 34,466.84 |
| 3 | Bradley University | 45 | \$ 50,000.00 | \$ 34,466.84 |
| 4 | College of DuPage | 47 | \$ 50,000.00 | \$ 34,466.84 |
| 5 | College of Lake County | 32 | \$ 50,000.00 | \$ 34,466.84 |
| 6 | Concordia University | 50 | \$ 50,000.00 | \$ 34,466.84 |
| 7 | Danville Community College | 11 | \$ 31,414.00 | \$ 21,654.82 |
| 8 | Dominican University | 64 | \$ 50,000.00 | \$ 34,466.84 |
| 9 | East West University | 52 | \$ 49,228.00 | \$ 33,934.67 |
| 10 | Elmhurst College | 39 | \$ 50,000.00 | \$ 34,466.84 |
| 11 | Governors State University | 29 | \$ 50,000.00 | \$ 34,466.84 |
| 12 | Greenville College | 25 | \$ 49,998.00 | \$ 34,465.46 |
| 13 | IL College | 21 | \$ 21,339.00 | \$ 14,709.76 |
| 14 | IL Eastern Community College | 20 | \$ 50,000.00 | \$ 34,466.84 |
| 15 | IL Wesleyan University | 26 | \$ 46,010.00 | \$ 31,716.38 |
| 16 | Illinois State University | 40 | \$ 50,000.00 | \$ 34,466.84 |
| 17 | John Wood Community College | 11 | \$ 12,616.00 | \$ 8,696.67 |
| 18 | Joliet Junior College | 16 | \$ 21,130.00 | \$ 14,565.68 |
| 19 | Kaskaskia Community College | 7 | \$ 15,110.00 | \$ 10,415.88 |
| 20 | Kishwaukee Community College | 15 | \$ 21,815.00 | \$ 15,037.88 |
| 21 | Lake Land Community College | 27 | \$ 50,000.00 | \$ 34,466.84 |
| 22 | Lewis & Clark Community College | 10 | \$ 12,080.00 | \$ 8,327.19 |
| 23 | Lewis University | 28 | \$ 50,000.00 | \$ 34,466.84 |
| 24 | Lincoln Land Community College | 15 | \$ 5,000.00 | \$ 5,000.00 |
| 25 | Northeastern Illinois University | 7 | \$ 42,127.00 | \$ 29,039.69 |
| 26 | Northern Illinois University | 42 | \$ 50,000.00 | \$ 34,466.84 |
| 27 | Oakton Community College | 32 | \$ 50,000.00 | \$ 34,466.84 |
| 28 | Parkland Community College | 10 | \$ 28,836.00 | \$ 19,877.71 |
| 29 | Quincy University | 35 | \$ 35,000.00 | \$ 24,126.79 |
| 30 | Richland Community College | 22 | \$ 50,000.00 | \$ 34,466.84 |
| 31 | Rock Valley Community College | 13 | \$ 33,760.00 | \$ 23,272.01 |
| 32 | Rockford University | 4 | \$ 5,193.00 | \$ 5,193.00 |
| 33 | South Suburban Community College | 10 | \$ 14,158.00 | \$ 9,759.63 |
| 34 | Southern IL University Edwardsville | 70 | \$ 50,000.00 | \$ 34,466.84 |
| 35 | Southwestern Illinois Community College | 20 | \$ 25,754.00 | \$ 17,753.18 |
| 36 | Triton Community College | 28 | \$ 36,000.00 | \$ 24,816.12 |
| 37 | University of IL Chicago | 30 | \$ 50,000.00 | \$ 34,466.84 |
| 38 | Waubonsee Community College | 29 | \$ 11,220.00 | \$ 7,734.36 |
| | Total | 1,031 | \$ 1,417,788.00 | \$ 980,500.00 |