

Private Business and Vocational Schools (PBVS) Closed School List and Transcript Request Form

Please note:

**** There is a \$10 fee per copy of the student record.**

**** IBHE requires a self-addressed, stamped business size #10 envelope for all transcript requests. Records are sent via USPS mail only. See instructions following the closed school list.**

**** All record requests are processed on a first-come, first-served basis. There is no process to expedite record requests.**

**** All records are copies. IBHE does not act as a representative of any closed school and cannot release official transcripts or validate/certify any student's education or graduation.**

There are NO copies of diplomas or certificates.

- **For closed public high schools:** Closed public school records are kept by regional offices of education. The directory can be found here: [ISBE ROE DIRECTORY](#). For more information about records from closed high schools, call 217-782-4321.
- **For GED records:** Please visit [ICCB GED INFORMATION](#), or call 217-785-0123.
- **If you attended a school located in another state:** IBHE does not have records for closed schools in other states.

The following is a list of closed schools that opted to house their records outside of IBHE:

- **Center for Employment Training:** Submit a request for records in writing to: CET Corporate Headquarters, 701 Vine Street, San Jose, CA 95110 or call 408.534.5300 or 800.533.2519.
- **Chicago School of Massage Therapy:** This school is now owned by Cortiva Institute. Call 312.253.3313 for information on transcripts.
- **Cook County School of Nursing:** Send student name (and name at attendance, if different), dates of attendance, date of birth, phone number and where records are to be sent. There is a \$10 fee. Send request to: John H. Stroger Jr. Hospital of Cook County, ATTN: Nursing Education, 1900 W. Harrison, Chicago, IL 60612. Phone 312.864.3210
- **Cosmopolitan Prep,** there are NO records from this school. They are presumed to be lost or destroyed when the school closed.
- **Everest or Olympia College records,** please call 877.727.0058 or email transfercenter@zenith.org
- **ITT Tech—Illinois campuses:** Students should contact www.parchment.com for records from ITT Tech for 1994-2016.
- **PCTI records:** Contact Dr. Nigar Yawer at 630.965.5786 or chinigar@gmail.com.
- **Ravenswood Hospital (Kutsch College of Nursing):** Call 773.463.9191.

- ***Sanland Institute***, students may call 773.769.0100 for transcripts. IBHE does not have transcripts from this school at this time.
- ***Sanford-Brown College*** students requesting transcripts should contact 866-470-7445 or e-mail records@careered.com
- ***Westwood College***, see this link for transcript and student loan forgiveness for Westwood: <http://www.ibhe.org/PDF/Westwood.pdf>

This listing contains those PBVS schools that are now closed and have turned over student academic records to the Illinois Board of Higher Education.

A 1 CAREERS IN TRAVEL
 ACADEMY OF COMPUTER OFFICE SKILLS (ACI)
 ACCURATE DATA SCHOOL
 ADA S MCKINLEY
 ADELPHI BUSINESS SCHOOLS
 ADVANCED ANATOMY MASSAGE ACADEMY
 AERO SPACE INSTITUTE (aka Industrial Engineering aka Walton)
 AERONAUTICAL UNIVERSITY
 AIRCO TECHNICAL COLL.(see ITT)
 AIRLINES (AA) TRAVEL ACADEMY
 ALLIED HEALTH AND CAREERS
 ALLIED INSTITUTE OF TECH.(see ITT)
 AMERICAN ACADEMY OF MASSAGE THERAPY (few only, owner has remaining)
 AMERICAN BUSINESS INSTITUTE (ABI)
 AMERICAN CAREER INSTITUTE (aka Metropolitan Skills Center)
 AMERICAN COLLEGE OF TECHNOLOGY
 AMERICAN INSTITUTE OF DRAFTING
 AMERICAN MED TRAINING INSTITUTE
 AMERICAN SAVINGS/LOAN INSTITUTE (see LaSalle Extension University)
 AMERICAN TECHNICAL COLLEGE
 AMERICAN WELDING INSTITUTE
 AMTEC
 ANDERSON SCHOOL OF SCIENTIFIC MASSAGE (aka Anderson School of Therapeutic Massage)
 APOLLO (aka ITT Career Training Center)
 AUTOMOTIVE TECHNICAL INSTITUTE
 BANNER INSTITUTE (aka Chubb)
 BARTENDING ACADEMY
 BEVERLY BUSINESS COLLEGE
 BITS & BYTES TRAINING INSTITUTE
 BUSINESS METHODS INSTITUTE (aka BMI)
 BROADMOOR A-Z 1984
 BROWN'S BUSINESS COLLEGE, DECATUR
 BROWNS BUSINESS COLLEGE, SPRINGFIELD
 BRYANT & STRATTON
 BRYMAN (aka National Education Center Bryman Campus)—**ILLINOIS ONLY**
 BSG TRAINING INSTITUTE

C & C COMPUTER TRAINING
CAREER ACADEMY
CAREER COLLEGES OF CHICAGO (aka Chicago College of Commerce)
CAREERS IN HOSPITALITY
CAREERS IN TRAVEL
CAREERWORKS/ST. LOUIS & CHICAGO
CARLSON TRAVEL ACADEMY
CATERPILLAR
CATHERINE COLLEGE
CAVE TECHNICAL INSTITUTE
CDI **CHICAGO** (aka CONTROL DATA INSTITUTE)
CDI **ST. LOUIS** (aka CONTROL DATA INSTITUTE)
CENTER FOR MUSIC BUSINESS STUDIES
CENTER FOR THERAPEUTIC MASSAGE AND WELLNESS (PURCHASED BY SOLDERWORLD)
CENTRAL IL SCHOOL OF MASSAGE THERAPY (LIFEPATH)
CETC – CONSUMER ELECTRONICS TRAINING CENTER
CHASE PROFESSIONAL INSTITUTE
CHICAGO ACADEMY OF FINE ARTS
CHICAGO COLLEGE OF COMMERCE (aka Career Colleges of Chicago)
CHICAGO COMMONS/CHICAGO MANUFACTURING
CHICAGO INSTITUTE OF TECHNOLOGY
CHICAGO ORT TECHNICAL INSTITUTE
CHICAGO PARA LEGAL SCHOOL
CHICAGO PROFESSIONAL TRN CENTER
CHICAGO SCHOOL OF AUTOMATIC TRANSMISSION
CHICAGO SCHOOL OF BUSINESS DESIGN
CHICAGO TECHNICAL COLLEGE
CHICAGO TECHNOLOGICAL COLLEGE
CHUBB INSTITUTE (aka BANNER)
CJ WOODS FOUNDATION OF HOPE
CLIMATE CONTROL
CMK HEALTHCARE
COLLEGE OF AUTOMATION (aka PHILLIPS COLLEGE)
COLLEGE OF OFFICE TECHNOLOGY (THE)
COMPUTECH
COMPUTER LEARNING CENTER/CHICAGO
COMPUTER LEARNING CENTER/SCHAUMBURG
COMPUTER TRAINING.COM (Oakbrook and Schaumburg) NOTE: No transcripts—only student application/financial aid documents.
CONTROL DATA INSTITUTE **CHICAGO** only
CONTROL DATA INSTITUTE **ST. LOUIS** only
CORTEZ-PETERS SCHOOL
COSMOPOLITAN SCHOOL OF MUSIC
CRYSTAL IMAGES
DENTAL CAREER INSTITUTE
DENTAL CAREERS OF SOUTHERN ILLINOIS
DIVINE PROVIDENCE HEALTHCARE SERVICES
DUPAGE HORTICULTURAL SCHOOL
ECHOLS INTERNATIONAL

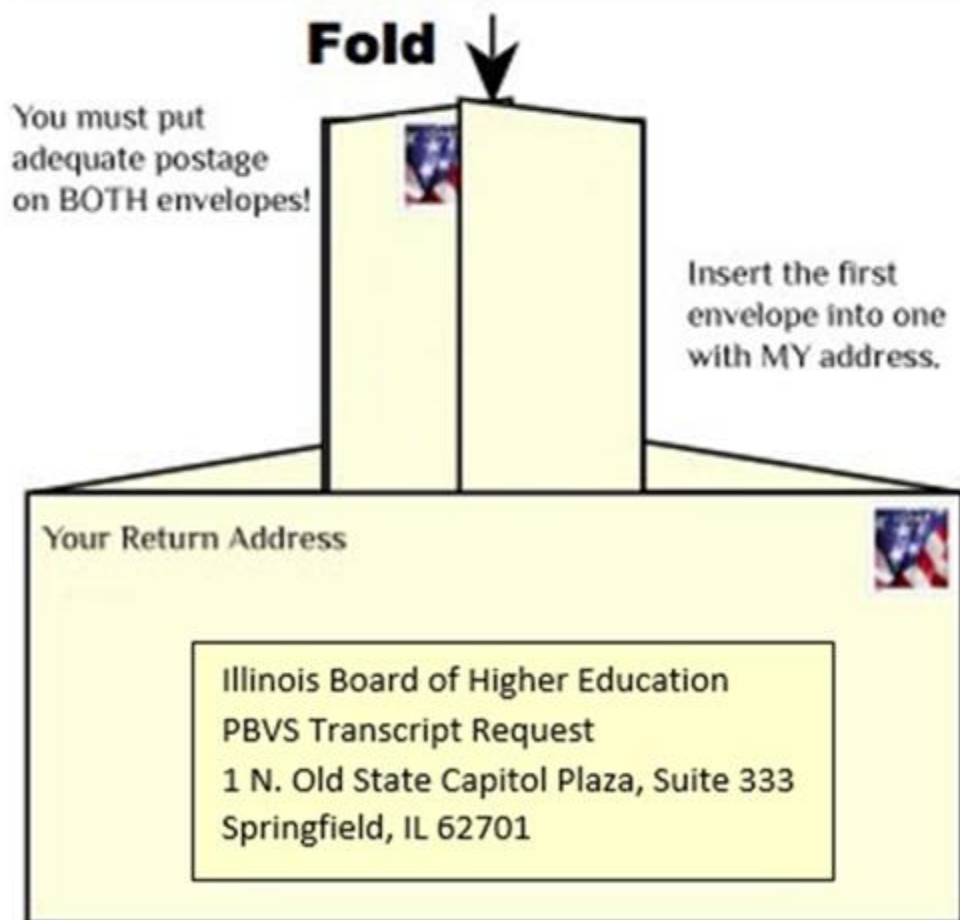
ECHOLS TRAVEL & ADEL SCHOOL
EDEN'S SCHOOL OF MASSAGE
ELLIS BUSINESS COLLEGE
ELECTROLYSIS INSTITUTE OF SL
EXCEL TRAVEL
FIRST BUSINESS SCHOOLS
FIRST CHOICE INTERNATIONAL
FRANKLIN SCHOOL OF ARTS AND SCIENCES
FREEMAN BUSINESS COLLEGE
GOODMAN CAREER INSTITUTE (AKA DESTINE CAREER INSTITUTE)
HALLOWOOD
HALSA HEM SCHOOL OF MASSAGE THERAPY
HANOVER PARK COLLEGE OF BEAUTY(MASSAGE ONLY)
HARVARD AUTOMATION BUSINESS TRANS.
HEART SPACE SCHOOL OF MASSAGE (see CENTRAL IL SCHOOL OF MASSAGE THERAPY)
HEARTLAND SCHOOL OF BUSINESS
HUNT AND ASSOCIATES REALTY SCHOOL
ILLINOIS BUSINESS COLLEGE
ILLINOIS CAREERPATH INSTITUTE
ILLINOIS HEALTH AND HUMAN SERVICES
ILLINOIS REAL ESTATE ACADEMY
ILLINOIS SCHOOL OF COMMERCE
ILLINOIS SCHOOL OF ELECTROLYSIS
ILLINOIS SCHOOL OF MASSAGE THERAPY, CHICAGO
ILLINOIS TECHNICAL INSTITUTE
ILLINOIS MEDICAL TRAINING CENTER
ILLINOIS SCHOOL OF HEALTH CAREERS
ILLINOIS TECHNICAL COLLEGE
ILLINOIS TECHNICAL COLLEGE (see ELECTRONICS TECHNICAL--TELEVISION COURSE--CHICAGO SCHOOL FOR
TELEVISION REPAIR--CONSUMER ELECTRONICS PROGRAMS)
INDUSTRIAL ENGINEERING (aka Walton aka Aero Space)
INNER AWARENESS HYPNOSIS CENTER, L.L.C.
INSTITUTE OF BROADCAST ARTS
INSTITUTE OF FINANCIAL PLANNING (see LASALLE EXTENSION UNIVERSITY)
INSTITUTE OF NEW CINEMA ARTS OF CHICAGO
INTER AMERICAN BUSINESS INSTITUTE
INTER INSTRUCTORS TRAINING CENTER
INTERNATIONAL CAREER INSTITUTE **(PRACTICAL NURSING PROGRAM ONLY)**
INTERNATIONAL TRAVEL TRAINING COURSES
ITT CAREER TRAINING **(NO RECORDS FROM THE 2016 CLOSING OF IL CAMPUSES)**
JACKSONVILLE BUSINESS COLLEGE
JOHN CALABLANCA MODELING SCHOOL (NORTHBROOK CLOSED 2/21/2003)
JOHN CASABLANCA MODELING SCHOOL (CHICAGO CLOSED 12/31/1995)
KELLBERG INSTITUTE (CHICAGO MASSAGE AND PHYSICAL THERAPY)
KIWI ACADEMY OF TRAVEL
LAS VEGAS DEALERS SCHOOL
LASALLE EXTENSION UNIVERSITY (WAYNE SCHOOL)
LIFEPATH SCHOOL OF MASSAGE THERAPY (SEE CENTRAL IL SCHOOL OF MASSAGE THERAPY)

LIFESTYLES LEARNING CENTER
LIFEWORX MANAGEMENT
LINCOLN OPEN UNIVERSITY
LINCOLN SCHOOL OF LAW
LINCOLN SERVICE SCHOOL
LINCOLN TECHNICAL INSTITUTE
LOOP ACADEMY
LOTUS
MACH UPHOLSTERING SCHOOL
MARI ANNE TRAVEL
MARION ADULT ED AND CAREER TRAINING CENTER
MARKETING UNLIMITED
MARYCREST COLLEGE
MEDICAL AIDS TRAINING SCHOOL
MEDICAL CAREERS INSTITUTE (MCI)
METROPOLITAN BUSINESS COLLEGE
METROPOLITAN SKILLS CENTER
MIDLAND CAREER INSTITUTE
MIDWEST SCHOOL OF DOG GROOMING
MILDRED LOUISE BUSINESS COLLEGE
MOBLE MAKERS, LLC
MOCH UPHOLSTERING SCHOOL
MORRISON-WALKER
MSTA BUSINESS COLLEGE
NANNY INC.
NATIONAL ACADEMY OF ARTS & DANCE
NATIONAL COMPUTER LEARNING INSTITUTE
NATIONAL EDUCATION CENTER BRYMAN CAMPUS--CHICAGO
NATIONAL INSTITUTE OF CAREERS
NATIONAL PIPE TRADES
NATIONAL TECHNICAL COLLEGE
NATIONAL TECHNICAL SCHOOLS (possibly with ITT/AIRCO)
NEW HORIZONS
NEW WORLD
NORTH AMERICAN INSTITUTE OF POLICE SCI.
NORTHERN PRAIRIE
NORTHWEST REAL ESTATE INST.
NORTHWESTERN INSTITUTE OF HEALTH AND TECHNOLOGY
OIC VOCATIONAL SCHOOL
OMEGA HEALTHCARE TECHNICAL SCHOOL (Oak Park & Evanston very, very few only)
OMEGA SCHOOL OF COMMUNICATION
PARKER BUSINESS SCHOOL
PATRICIA STEVENS CAREER COLLEGE/IL
PEORIA SCHOOL OF BUSINESS
PERMANENT MAKEUP STUDIO
PHILLIPS COLLEGE (aka College of Automation)
PRINCE INSTITUTE
PROFESSIONAL BARTENDERS SCHOOL (DEARBORN STREET)

PROFESSIONAL BUSINESS SCHOOL (PBS)
PROFESSIONAL CAREER CENTER
PROFESSIONAL MANAGERS SOFTWARE
PROFESSIONAL TRAINING CENTRE (PTC)
RAVENS (**NOT RAVENSWOOD SCHOOL OF NURSING—see 1st page**)
REVELL TRAINING
ROSEL SCHOOL OF MASSAGE THERAPY
RTS ENTERPRISES/REDFERN TRAINING CENTER
SANCTUARY SCHOOL (THE)
SAWYER SCHOOL INC.
SCHOOL OF AIRBRUSH ARTS
SECRETARIAL SKILLS UNLIMITED
SODERWORLD ACADEMY OF THE HEALING ARTS & CENTER FOR THERAPEUTIC MASSAGE AND WELLNESS
SOFTTRACKS COMPUTER SCHOOL
SOUTHWEST SCHOOL OF BUSINESS / TYLER
SPARKS COLLEGE
STATE TECHNICAL INSTITUTE
STUART SCHOOL OF BUSINESS
SUBURBAN DENTAL ASSISTANT SCHOOL
SUZI DAVIS TRAVEL
TALENT ENTERTAINMENT AND NETWORK
TECH SKILLS
TECHNICAL SCHOOL OF MEDICINE
THALLABAUN ACADEMY
THE SANCTUARY SCHOOL
THE TRAVEL SCHOOL
TRAINCO
TRAVEL BUG
TRAVEL CAREERS
TRAVEL CONNECTION TRAINING CENTER
TRAVEL DYNAMICS
TRAVEL EDUCATION CENTER
TRAVEL LEARNING CENTER
TYLER & SOUTHWEST SECRETARIAL SCHOOLS
UNITED AMER. COLL. OF TRAVEL AND TOURISM CAREERS
UNIVERSAL CAREER COLLEGE
UNIVERSITY SCHOOL OF MASSAGE
UPTOWN VOCATION CENTER (AT LEAST ONE TRANSCRIPT IN MISC FILES)
VANGORDER -WALDEN SCHOOL
VINTAGE TRAINING INSTITUTE
VIP
WALTON (aka Industrial Engineering aka Aero Space)
WASHINGTON BUSINESS INSTITUTE
WAYNE HIGH SCHOOL (LASALLE EXT. UNIV.)
WELLNESS AND MASSAGE TRAINING INSTITUTE
WINDY CITY DOG GROOMING
WOODRIDGE BUSINESS INSTITUTE

****SASE= Self Addressed Stamped Envelope**

Address this envelope to where you want the records sent—yourself or another school/employer.





Illinois Board of Higher Education

Bruce Rauner, Governor
Tom Cross, Board Chair

STUDENT TRANSCRIPT/VERIFICATION REQUEST FORM

Use this form to request a student transcript or student verification of attendance for a Private Business and Vocational School (PBVS) in Illinois that is no longer providing academic instruction. We cannot confirm over the phone that we have records for a specific student. We cannot verify over the phone education or graduation dates. Transcripts are processed on a first-come, first served basis. This applies to all requests, regardless of how they reach us. Requests are logged in a queue and are filled in that order. For that reason, walk-in requests will not be processed while the person waits.

Fees: There is a \$10 charge for each transcript or verification requested. The fee can be paid via check, money order, or cashier's check. **NO CASH. IBHE requires a RETURN ADDRESSED, STAMPED BUSINESS SIZE #10 ENVELOPE for ALL transcript requests.** *Please note that payments made by check may delay processing time.

School & Student Information. Please print clearly:

School Name: _____

Student's Name While Attending the School: _____

Student ID # or Last Four Digits of Social Security #: _____

School Address: _____

Dates of Attendance: _____ to _____

Student's Current Name: _____ Email Address: _____

Address: _____ Phone #: _____

City: _____ State: _____ Zip Code: _____

Student Signature: _____ Date: _____

Recipient: Complete this section only when the transcript needs to be sent to an address other than the student's (e.g., college or employer) or when a third party is submitting this request. The IBHE cannot process a third party request without a signed student authorization form; the request and payment will be returned if authorization is not provided.

Name: _____ Organization: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Number of Copies Requested: _____ X \$10.00 = \$ _____

REQUESTS MUST INCLUDE THIS FORM, FEE, AND A POSTAGE-PAID, ADDRESSED ENVELOPE IN ORDER TO BE PROCESSED. INCOMPLETE REQUESTS DELAY PROCESSING TIME.

*** Transcripts cannot be sent by fax or email. All records are copies only.**

Fees payable to: Illinois Board of Higher Education

Mail To: Illinois Board of Higher Education
PBVS Transcript Request
1 N. Old State Capitol Plaza, Suite 333
Springfield, IL 62701

10/1/2017